

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 9th April 2018
at the Prestwood Community Centre
at 6.30 p.m.

Public Forum:

1 resident attended.

Present: Councillor A Hewett - chair

Councillors: K Allan, C Baxter, L Cook, S Humphreys, P Jager, M Johnstone, M Lee, I Lovegrove, V Marshall, V Martin, K Pither, C Plested, T Stevenson

1. Apologies: Councillor I Lovegrove

2. Declarations of Interest: None.

3. Minutes The minutes of the meeting held on 12th March 2018 were **agreed** and signed as a correct record.

4. Matters arising:

All councillors were reminded of the code of conduct in relation to meetings.

5. Councillor vacancy

The councillor vacancy for Great Missenden ward is still outstanding.

6. Reports from Committees

a) Planning Committee

i) The minutes of the ordinary meeting held on 3rd April were **agreed** and **confirmed**.

ii) Neighbourhood Plan – proposal to form a working party

This was agreed. Cllr Lovegrove was proposed as the lead for the working party and the clerk was asked to email him to confirm acceptance. Cllrs K Pither, C Baxter, V Marshall and A Hewett also joined the working party.

b) HS2

i) Great Missenden parking and feasibility project, HS2 assurances, GM school drop off area and replacement parking options – consider revised plans

There was a lengthy discussion about the revised plans and parking options. The council were updated on a recent meeting at BCC attended by Cllrs M Johnstone and K Pither and advised that BCC would now like to progress option 3, instead of the council preferred option 2. The council considered all the three revised BCC plans for the drop off and replacement parking options and voted unanimously to reject all three. A response to BCC will be prepared.

The parking and feasibility project from 2016 was reviewed. The council agreed that there were options that they would like to re-visit in more detail. These options would ensure that there would be replacement parking for the spaces lost on the Link Road, as per HS2 assurance extract 2733.

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iii) HS2 Working party membership review

The membership of the HS2 working party was reviewed and confirmed as Cllrs A Hewett, M Johnstone, K Pither, C Baxter, V Martin, C Plested and Cllr P Martin was confirmed as co-opted.

iii) Proposal that GMPC commission a properly funded and professional study of alternative to the GM school drop off area and replacement parking

It was agreed that as this proposal was drafted prior to the recent progress on this subject and as there was now some overlap with item i) above, this proposal would be deferred and potentially amended for the next meeting. It was felt that it is still important to consider all alternatives.

iv) HS2 Monthly Update

Cllr Johnstone provided an update on the progress of the enabling works on The Link Road and Haul Road, advised of the new HS2 website, updated the council on the joint PC WP HS2 liaison group developments and the recent HS2 CDC community liaison forum. There was also an update on a recent CEF & BLEF meeting with local groups to consider projects for grant submissions to HS2 and other organisations.

c) Open Spaces and Lighting Committee

i) Letter to Roald Dahl Museum

It was decided not to send the draft letter but for Cllrs A Hewett and K Pither to arrange a meeting with the museum to discuss the Buryfield play area equipment.

ii) Prestwood Scout hut – licence update

Noted and agreed.

iii) Buryfield – Bootcamp SOS – reducing classes

The council had received notification that the current bootcamp classes run on the Buryfield will be reducing from 5 a week to 1 a week. The council agreed to reduce the cost proportionally from £50 per six week block to £10 per six week block. This cost would also apply to any outdoor fitness classes on Prestwood Common.

iv) Grit bin update

The council noted the update on the progress of the new TfB grit bin at the junction of Peterley Road, Nairdwood Lane and Nags Head Lane. It was agreed to purchase a small grit bin for use at the Parish Council office.

v) BCC parking survey

Cllr K Allan reported on a recent meeting with John Cadman from PVA, along with Cllrs C Baxter and K Pither, regarding the offer of hosting a parking survey on the PVA website. The council agreed to thank the PVA for its kind offer however would like to acknowledge that this might not be the most appropriate timing. However GMPC would like to revisit the idea of a parking survey in the future and may take advantage of the kind offer of help from the PVA at that time.

vi) Draft letter to Great Missenden School – re: traffic management plan

The council approved the draft letter and asked for the school and Robin Tuset of BCC to also receive a copy.

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vii) Chiltern and South Bucks – Open Space Strategy – Review

The councillors requested further time to review the strategy and will send their feedback to the clerk by Wednesday 18th April.

viii) Prestwood Community Centre – cleaning contract six monthly review

The contract with Busy Homes was reviewed and it was agreed to continue for another twelve months, providing the notice period is one month.

ix) Prestwood Community Centre – quote for lights and CCTV

The council reviewed the quote obtained for lights and CCTV. Further considerations with CCTV regarding GDPR were raised and the clerk was asked to obtain further quotes and to clarify GDPR requirements.

x) Prestwood Community Centre – request for additional gravel for the car park

The request for additional gravel, up to a cost of £60, to fill in a large puddle outside the community centre were agreed.

xi) Community Buildings – Calor Rural Community Fund

Whilst this was recognised that it is a national scheme it was decided to obtain prices for improving the playground facilities at Ballinger Common and Sibley's Rise and report at the next meeting for approval for submission before 21st May.

xii) Litter pick – Ballinger

It was agreed to advertise for volunteers for Ballinger litter picks in an upcoming Source article and information was provided to Cllr Jager regarding local organisations providing litter collecting bags, etc.

xiii) Great Missenden Library – proposal to write to BCC regarding condition of the building

The council agreed to write to BCC with regards the condition of the outside of the Great Missenden library specifically the paintwork, windows and railings.

d) Finance and General Purposes

i) LAF – Prestwood Parking scheme – funding confirmation required

It was agreed unanimously to accept the match funding amount of £4,521 for the Prestwood parking scheme. The clerk was asked to clarify if this would incorporate the previous requests for Chequers Lane/Moat Lane and Chequers Lane/Honor End Lane.

ii) Modernising Local Government in Bucks – unitary discussion

The clerk was asked to circulate the previous letter the council sent in November 2016 for the councillors to consider a further response. The item will be added to the May agenda for further discussion.

iii) Chilterns Conservation Board – request for grant

The council agreed to a grant of £150 towards the CCB hillfort project.

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iv) Data Protection Update

Cllr T Stevenson gave a comprehensive update on the GDPR and the council thanked him for his extensive work on this. Whilst the requirement for a DPO is still unclear, the clerk was asked to obtain further quotes for the provision of an external DPO service and to continue to explore the options of a shared DPO. A quote obtained for a remote PC security audit at £25 per PC and this was accepted. Cllr Stevenson proposed to submit the finalised data protection policy for approval at the May council meeting.

v) Request for a grant – Age Concern Great Missenden

The council agreed to a grant to support the Age Concern Great Missenden and District minibus of £1,576.00. This will need to come from miscellaneous funds as it was not budgeted for.

vi) Councillor surgeries – review

This item was deferred to the May meeting.

vii) Legal Briefing L03-18/LTN11

The notices on section 137 expenditure and celebrations and similar events were noted.

viii) Payment of accounts for March (final) and April

It was **resolved** that accounts numbers **249-261** in the sum of **£9,839.93** (inc. VAT) for **March (final)** be agreed for payment and petty cash items for **£66.73** were ratified. It was also **resolved** that accounts numbers **1-9** in the sum of **£7,283.14** (inc. VAT) for **April** be agreed for payment and petty cash items for **£18.20** were ratified.

e) Editorial Working Party

i) 'The Source'

The editorial working party were due to meet on Tuesday 10th April to discuss articles for the next edition of The Source

7. Reports from Representatives to outside Groups

i) GMPRG – Community Vision Consultation

A reminder for all councillors regarding the community vision consultation and survey.

8. Clerk's Report

i) Due to the weather conditions the ban on vehicles within the allotments was to be extended until further notice.

ii) The parish office now has a GDPR compliant shredder.

iii) The clerk had received an email from a Prestwood resident regarding offensive graffiti on the shelter at Prestwood Common.

9. Matters for information.

Cllr T Stevenson is undertaking the transfer of the parish office's historical photo's to electronic format.

The meeting closed at 9.30pm

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10. Future meetings

a) Planning Committee – 7.30 p.m. **Tuesday 1st May 2018** in the Parish Office

b) Annual Parish Meeting and Annual Parish Council Meeting – 7.30 p.m **Tuesday 8th May 2018** at **Prestwood Community Centre.**