



**Minutes of the Parish Council Meeting  
held on Monday 9<sup>th</sup> August 2021 at 7.30 p.m.  
Prestwood Community Centre, Nairdwood Lane, Prestwood**

**Public Forum:**

Two trustees from Prestwood Village Hall attended the meeting.

**Present:** Councillor A Hewett, Chair  
Councillors:, C Baxter, C Bunting, J Brooke, L Cook, S Humphreys, M Johnstone,  
M Lee, I Lovegrove, V Marshall, V Martin, C Ormesher, K Pither, R Pusey, S Rhodes,  
T Stevenson

**Also present:** Jane Hennessy - clerk

**1. Apologies:** None

**2. Declarations of Interest:**

None

**3. Minutes** The minutes of the meeting held on **12<sup>th</sup> July 2021** with an amendment to 9.b)iii) and the extra ordinary meeting on **23<sup>rd</sup> June 2021** were **agreed** and signed as a correct record.

**4. Matters arising**

- The clerk reported damage to the storytelling chair in Buryfield toddler park. The concrete fixings have become loose as a result of vandalism. Graham Sexton has been asked to provide a quote.
- The Prestwood Recreation e-petition closed with 744 signatures. Thanks were asked to be recorded to Cllrs Lovegrove, Bunting & Ormesher and also to Barbara Rowett.
- An enquiry was made of Halton Parish Council regarding residents reporting speeding traffic to the parish council. It was reported that there was no such scheme in place currently.
- Cllr Bunting enquired regarding restarting councillor surgeries. It was suggested that they are operated as hybrid meetings, via Zoom and in person. The clerk was asked to circulate a rota starting in September.
- An email has been received by a resident of Church Street, asking if the parish council would consider allowing residents two free days parking in Buryfield car park during some upcoming resurfacing of Church Street by Bucks Council. The residents have been offered free parking in Link Road car park but not in Buryfield. The email will be circulated.

**5. Standing Orders/Delegated Powers**

The proposed amendment to the standing orders, giving the clerk devolved powers was approved by resolution, with amendments. This delegated power requires a majority approval of members, by email, on urgent decisions. This would also allow for decisions resulting in spending between £500 - £4,000. Any decisions made under this delegated power will be minuted at the next meeting. The amended wording for the Standing Order will be forwarded to all.

**6. Community Board – Transport projects for approval**

The council discussed the transport projects for submission to the Community Board and resolved that the following will be submitted:-

- Footpath on Moat Road, Prestwood (school side)
- Bollards on Church Street green, Great Missenden

It was also resolved to investigate the property boundaries on the other side of Moat Lane (opposite the school) to see if there was any opportunity for a footpath on that side of the road. Cllr Rhodes will visit the parish office to make use of the Land Registry account.

## **7. Parking**

### **i) Bucks Council coach parking - update**

Following the EGM where the turning circle, access licence, agreement and easements were approved. The documents have all been signed and sent to the solicitors to progress. Buryfield car park lease is still in progress and an update from the parish council's solicitor is awaited.

## **8. Proposal to approach Prestwood Village Association (PVA) re: parish council representative**

The council discussed the proposal to approach PVA to ask if a parish council representative may join the committee, if not as a full member, perhaps in an advisory capacity. The great work of the PVA in informing the community is recognised and the parish council would like to improve the channel of communication with the PVA. It was resolved to approach the PVA with this suggestion.

## **9. Email from Prestwood Village Association (PVA) re: Prestwood Village Hall car park**

A request was received from the PVA for the Prestwood councillors to support them in their endeavour to work with Prestwood Village Hall to make the car park more accessible for the village. The parish council recognise the challenges faced by the village hall car park and felt a conflict of interest as they also manage halls with car parks. However the parish council would encourage the trustees and management committee to be transparent with their constitutional paperwork and suggested that an article in next edition of The Source might assist in educating the parish on the history of Prestwood Village Hall and the car park. It is understood that there is a Village Hall trustees meeting later this week.

## **10. Parish Charter**

The council noted the circulated renamed 'All councils charter' and the request to show intention to sign up to the charter. It was asked that this item was deferred for further discussion until the online link to show intention of support is available.

## **11. Prestwood Community Centre – notes from working party meeting**

Cllr Baxter presented the notes from the recent working party meeting, which included a range of suggested improvements including planting bushes under the windows, replacement signage, solar panels, replacement doors and windows, redecoration, information noticeboard and replacement tables. Quotes were being sought for all improvements and will be presented to council for consideration when available.

## **12. Climate Change – proposal to set up working party**

Cllr Bunting presented information regarding climate change and its effects on the parish and the proposal to form a working party. It was discussed that climate change should be part of the consideration of every decision the parish council makes. It was proposed that Cllr's

Bunting & Marshall would work together to present, perhaps on a policy, at the October council meeting. It would also be discussed under the upcoming Open Spaces Committee Meeting.

### **13. Misbourne School Extension – update**

Cllr Rhodes presented information on four Highways informatives which formed part of the Misbourne School planning application which did not appear to have been addressed. The parish council agreed to support a letter to Bucks Highways. Cllr Rhodes will draft a letter for circulation.

### **14. CCB Parish Council Member – Election**

The parish council resolved to vote for Cllr Val Marshall as the Bucks Parish Councils member to the Chilterns Conservation Board.

### **15. Emails**

Cllr Lovegrove gave a polite reminder for all councillors to consider use of BCC when sending emails. It was suggested that only recipients in the To: box should be the ones that a response is requested from.

### **15. Reports from Committees**

#### **a) Planning Committee**

- i) The minutes of the meeting held on **Monday 2<sup>nd</sup> August 2021** were agreed with minor amendments and confirmed.
- ii) It was agreed that all councillors would like to continue to receive a copy of the monthly planning agenda for information.
- iii) There was discussion around the decision by Bucks Council not to display any neighbour comments on the portal. Cllr Lovegrove agreed to draft a letter to send to Bucks Council to request neighbour comments are continued to be displayed on the planning portal.

#### **b) HS2**

Cllr Johnstone presented the following information.

##### **i) Main Works Civil Contractors**

- Dump trucks are lined up ready to start work at the north portal
- EKFB - extended hours of work now are 6am – 8pm. This is required as it is intended that works will stop between end of October and restart in March each year to avoid the risks of working in wet weather. Bucks Council's position is not to give EKFB section 61 noisy works consent for working outside core hours. Bucks Council have however recently granted a section 61 noisy works consent for work during core hours between South Heath and just south of Wendover up to 31st December 2021. The parish council are concerned about the impact on residents that are close to the works.
- Leather Lane – oak trees – EKFB have persevered with felling the trees which are directly in the line of the railway. Campaigners have been raising various challenges on bats, red kites, etc but a significant request was that Bucks Council and EKFB ecologists work together for an agreed approach to maintaining bat lines on a temporary basis across the 80m felled area. The HS2 review of the impact of the re-aligned lane and an alternative to the north is to be presented shortly.

##### **ii) Align – North Portal**

- A heavy workload is being proposed for the headwall at the north portal, subject to schedule submissions and consents. There is a proposal to demolish Weights & Measures

which was not part of the original plans. Impact on residents along and Sibley's Rise is the main concern and the parish council are setting up review meetings with Align and Bucks Environmental Health Officers.

### **iii) Communication**

- HS2 are due to hold two free online events on the design of the Chesham Road intervention shaft. These are now planned for September. It is a large site at Chesham Road and would be important to encourage as many residents as possible to book in to see the presentation.
- Road closures are planned; 8<sup>th</sup> August – Link Road, until 20<sup>th</sup> August – Rocky Lane closed 8am-5pm, 9/10<sup>th</sup> August – Wendover bypass, full overnight closure, 16<sup>th</sup>-20<sup>th</sup> August – Small Dean

## **c) Open Spaces and Lighting**

### **i) Buryfield – retractable bollard – for consideration**

The council noted the permission from Bucks Council for the concrete bollard at the end of the footpath alongside Buryfield to be replaced. Bucks Council have specified that they will supply the new bollard but it will need to be paid for by the parish council. The cost of the bollard would be £100 + VAT and it is a retractable bollard. The council have requested the cost of installing the bollard before making a decision.

### **ii) Buryfield hedge – prices for trimming & reducing**

The council discussed the need for the Buryfield hedge to be trimmed and reduced in height. Two quotes were provided and a further quote is awaited. It has been advised by the company that installed the hedge that work is carried out at the end of summer/beginning of autumn. Cllr Rhodes proposed that the hedge was removed in its entirety but this did not achieve a majority vote. It was proposed that a site visit is arranged to discuss the pruning required and possible cutting back at the entrance gaps to the hedge to help improve safety. An email will be sent inviting all councillors to the site visit.

### **iii) Maintenance of plants in the gabion – quote for approval**

The council approved, by resolution, the quote from Missenden Walled Garden to maintain the plants in the gabion wall in Buryfield car park. The cost is £40/month from March – October for a twice monthly visit and it is recommended for two years until the plants are established.

### **iv) Request for dog waste bins in South Heath – update for consideration and approval**

The council discussed the request from a resident of South Heath for three new dog waste bins in the village. The resident confirmed that the Wood Lane Residents Association supported this initiative with the new bins being placed on public land. Wood Lane is a private road. The three suggested locations are all on Bucks Highways land and the parish council were unsure if the petition was completely representative of the opinion of the entire village. Therefore it was agreed that the resident be asked to log the request for the new dog waste bins on the Bucks Council website to pursue this request directly with BC as the landowners.

### **v) Email from resident – speeding in Prestwood**

Following discussion on speeding in Green Lane the council resolved to ask the Community Speed Watch team to ensure that this road is included in their planned rota. It was also asked that Green Lane is prioritised with an MVAS sign, once the volunteers resumed moving the units around the parish.

**vi) UK Power Network – Land at London Road**

Following a request from UKPN to carry out work to install an approx. 1m cable spur to existing electricity cabling on the parish council's land at London Road – this was approved by majority and a consent form signed and returned. However further investigations were made of UKPN for a copy of any wayleaves/agreements in place for the existing cabling and also if any back payments were due. It was established that the original cabling was installed in 1971 when the land was owned by Bucks Council, land ownership was subsequently transferred to the parish council in 1980. A request to progress this is in place in UKPN and the parish council have been advised that there is a 20 week delay in processing these requests currently.

**vii) Request from resident – access to Spurlands End Road allotments**

The council approved by resolution the request from a resident who borders Spurlands End Road allotments to access the allotments in order to clear out the hedgeline and remove a mound of dirt from the residents back garden, that they are unable to do without difficulty with access to the allotments. It was acknowledged that the resident has made great improvements already along the hedge boundary. This request was resolved by majority vote.

**d) Finance & General Purposes Committee**

**i) Cloud Storage – quote for approval**

The parish council resolved unanimously the quote from Ikon ICT LTD for the setup and migration of the two office laptops to Microsoft Business 365 and cloud software storage, including moving the database. The monthly cost of the two Office 365 licences will be £9.40/user per month + VAT and the cost of the setup and migration a total of £720 + VAT for two days work.

**ii) Payment of accounts for August 2021**

It was **resolved** that accounts numbers **85-110** in the sum of **£14,992.20 (inc VAT)** be agreed for payment and petty cash items of **£106.66** be ratified.

**13. Editorial Working Party**

i) The Source – Cllr Rhodes offered to write an article about hedges and boundaries for the next issue and Cllr Hewett invited any other suggestions for articles.

**14. Reports from Representatives to outside Groups.**

GMPRG – Cllr Johnstone presented the expression of interest document from GMPRG regarding a planned application to the Community Board for £7,000 towards preliminary designs and costings for an HS2 BLEF funding application. The designs are for improvements to Station Approach in Great Missenden including, new block paving, new disabled parking bay and improvements to current parking bays, replacement granite set roundabouts and new planted features. Cllrs Johnstone and Hewett suggested that GMPRG are invited to join the next meeting with the GMVA village improvement group to ensure projects do not overlap.

**15. Clerks Report**

i) The clerk's progress report was noted.

**16. Matters for information**

None.

**17. Future meetings**

- a) Planning Committee – **7.30 p.m. Monday 6<sup>th</sup> September 2021** -Committee Room, GM Memorial Centre
- b) Parish Council Meeting – **7.30pm Monday 13<sup>th</sup> September 2021– Great Missenden Memorial Centre**

The meeting closed at 9.25pm.