



**Minutes of a Meeting of the Finance & General Purposes Committee  
On Thursday 16<sup>th</sup> December 2021 @ 5.15pm  
Parish Office, Great Missenden**

**Present:** Cllr M Johnstone (Chair)  
Cllrs A Hewett, S Rhodes, V Martin

**Apologies:** Cllrs C Baxter, , K Pither

**Also present:** Jane Hennessy, clerk

**1. Declarations of Interest – None**

**2. Budget preparation 2022-23**

The Committee met to make the amendments to the budget following approval of the budget with adjustments at the parish council meeting. The budget was approved with the proviso that the adjustments did not exceed a maximum 2% increase. Adjustments were made in the following sections:-

- Admin
  - o Parish Warden – reduce to £16,000 (consider a contractor)
  - o Staff costs – increase to take into account employer NI contribution increase.
  - o Room Hire – reduce from £1,000 to £200
- Grants
  - o Bucks Council – reduce to £2,500 as this has not been requested for the last 3 years
  - o The Source – increase by £216 to be able to support the printing of 4 issues
  - o Repair Café – create a budget of £400
- Open Spaces
  - o Sexton Contract – update the prices now that the new contact has been agreed.
  - o Misc – increase to £1,400 to include cost of emptying Grundon bin.
- Reserves
  - o The CIL reserve was increased to £22,800 following advice from Bucks of a further payment due at the end of April 2022.

**Overall:** This has reduced the overall increase in the budget from £4,679 to £4,023 – which gives an overall increase of 1.50% - which equates to a band D increase of 1.40% - (within the maximum 2% range approved by the parish council meeting).

The precept request will now be **£272,253.00**

**3. Any other business** – none; the meeting closed at 6.400pm

**4. Date of the Next Meeting** – TBA if necessary.