



**Minutes of the Parish Council Meeting  
held on Monday 13<sup>th</sup> June 2022 at 7.30 p.m.  
Great Missenden Memorial Centre, Great Missenden**

**Public Forum:** John Gladwin – in respect of the councillor vacancy.  
One resident attended.

**Present:** Councillor A Hewett - chair  
Councillors: J Brooke; C Bunting, L Cook , M Johnstone, V Marshall, V Martin,  
K Pither, S Rhodes, T Stevenson

**Also present:** Jane Hennessy – clerk

**2022/44 Apologies**

Cllrs L Cook, R Pusey, C Ormesher, M Lee  
Not present – Cllr Lovegrove

**2022/45 Declarations of Interest**

Item 55 – Cllr Humphreys  
Item 67 – Cllrs Pither & Bunting  
Item 70 – Cllr Bunting

**2022/46 Minutes** – The minutes of the meeting held on **9<sup>th</sup> May 2022** were agreed and signed as a correct record.

**2022/47 Matters arising**

- As requested at the May council meeting a link to the Bucks Council microsurfacing programme has been circulated.
- The Ballinger Common substation lease was received today. The only change from the draft approved by the parish council at the April 2022 meeting was a removal of any reference to Blackthorne Lane, which the parish council does not own. The solicitor has confirmed that he is content with the lease and it will now be finalised.
- Ballinger Waggoners Cricket Club have passed on their apologies for not sending their comments on the proposed licence for the June meeting and this will now be added to the July agenda.
- It was noted that the planning appeal for the Hampden Farm Barn, Prestwood, is going to be held on 5<sup>th</sup> July. As soon as full details are available on the hearing they will be circulated to council.
- An email has been received requesting the parish council's assistance with speeding traffic on Aylesbury Road.

**2022/48 Councillor Vacancy – intention to consider co-option**

John Gladwin provided information regarding his request to join the council and fill the Prestwood and Heath End vacancy, and he was duly co-opted by majority agreement. This was in line with the process set out in the Local Government Act 1972 and in accordance with the Council's Standing Orders. Under the co-option process Cllr Hewett welcomed John to the council. The clerk will arrange for the Acceptance of Office form

to be signed in the presence of the clerk and John will join the council at the July meeting.

**2022/49 Parking - Car park management** – update & consider lease period

The clerk advised that the parish council's solicitors were still awaiting response from Bucks Council's legal department to finalise the lease. Cllr Hewett advised that Bucks Cllr Peter Martin had been asked to escalate this for a response. Due to the delay it was proposed and resolved by majority vote to offer an extended lease term to 31<sup>st</sup> March 2025.

**2022/50 Climate Change & Environmental Working Party – update**

Cllr Bunting updated the council on the recent working party meeting attended by herself and Cllrs Pither and Pusey. Two projects were discussed:-

- Community Grow and cook scheme
- Environmental event at Prestwood Community Centre

Cllr Bunting to provide costings for further council discussion.

**2022/51 Prestwood Community Centre (PCC)**

1. **Electrical repairs** – The invoices for the recent replacement of three smoke alarms and an inspection of the heating control system were noted. The total cost is £260.06 and was approved by Cllrs Pither & Hewett. The inspection of the heating control ascertained that the timer on the controller is not working. The response from the environmental audit is awaited before considering repairing this. In the meantime the heaters can be operated by the thermostat on the wall.
2. **External repairs required** – the council noted the update on the broken boards on the exterior of Prestwood Community Centre. There are approximately 6 boards & 4 half board spares. City & Country contractors has been approached for a quote for the repair work and this will be chased up.

**2022/52 MVAS**

1. **Further unit damaged** – A third MVAS unit has been damaged and one battery stolen. The cost of repair and one new battery of £383.76 + VAT was approved by Cllr Hewett. All four MVAS/YSI's are now back in the parish office until a more secure solution is provided by Swarco to avoid further theft and damage to the batteries.
2. **Risk Assessment** – the MVAS/YSI risk assessment for mounting, moving and battery changing was reviewed and adopted with no amendments, by resolution. It was also agreed to review this as required, instead of annually.

**2022/53 Email from Gigaclear** – the council discussed the letter from Gigaclear regarding a request for a meeting with the parish council for them to present their plan for installation in the Great Missenden and Prestwood area. Cllrs Rhodes, Hewett, Pither and Bunting would like to attend and have requested a day time online meeting. The clerk will liaise with Gigaclear to arrange a convenient date and time. It was noted that Swish Fibre have only recently undergone an installation programme in the area which has caused a large amount of disruption. It was noted that the parish council do not have the power to prevent further installations.

**2022/54 Meeting Dates / Location** – Cllr Martin suggested that meeting in the Committee Room in the Memorial Hall was too small a venue and would like to look at alternatives. Cllr

Bunting reported that residents of Prestwood would like more meetings to be held in Prestwood. The scout hut, Holy Trinity Church and the Village Hall, all in Prestwood were suggested. The clerk was asked to follow up availability of venues and report back to the July meeting.

2022/55 **Community Board Projects – for discussion**

The parish council discussed the two following transport projects submitted to the Community Board and the associated costings received:-

1. Honor Road, Prestwood – parking bays & passing places – anticipated total costs of project £18,953.72
2. Broombarne Lane – vision splay improvement with double yellow lines – anticipated total costs of project £12,566.90

Cllr Johnstone indicated that if both projects go ahead there could be a cost saving of £10,000. The Community Board are asking if the parish council would like to go ahead with either/both of these projects and if so would they commit to a 50% contributory funding. If both projects are approved for proceeding a 50% contribution from the parish council would be £10,760 + VAT. It was resolved to request to proceed with both projects including the contributory funding of £10,760 + VAT (to be allocated from the budget and general reserves). In addition, consideration would be given to the parish council carrying out the informal consultation as part of Honor Road project. It was also discussed if these projects could appropriately be spent from the CIL earmarked reserve.

2022/56 **Youth Council** – Cllr Bunting put forward the proposal to engage local schools and clubs in forming a youth council. It was discussed that this could be started by initially requesting assistance with social media and this was discussed further in item 2022/79 below.

2022/57 **Annual Parish Events** – the success of both recent jubilee events in Prestwood and Great Missenden were discussed. Cllrs Pither & Bunting advised that the community group Planit Prestwood were intending on organising further regular events. GMVA have contacted the parish council to suggest a combined event for Great Missenden next year, with joint organisation by GMVA & the parish council.

**COMMITTEES - Planning**

- 2022/58
1. **Minutes** – the minutes of the meeting held on 6<sup>th</sup> June were agreed and confirmed with a suggested amendment to item P2022/16.7. Cllr Rhodes will circulate the amendment for approval tomorrow.
  2. **Neighbourhood plan** – as Cllr Lovegrove was absent from the meeting it was agreed to defer this until the July meeting.
  3. **PL/19/4318/FA – 79 High Street, Prestwood** – it was resolved to log a parish council enforcement request on behalf of the parish council in respect of the post box and boundary positioning in this application.

2022/59 **HS2- Update**

A summary of the latest update was presented by Cllr Johnstone

1. **Chesham Road Intervention Shaft – Align** – The caisson wall is under construction and concrete pours take place approximately twice per week with up to 40 vehicles for each pour.
2. **North Portal and Chiltern Tunnel** – Align are building the North Portal buildings and EKFB will be undertaking the landscaping and construction of the South Heath cutting.

3. **Earthworks – EKFB** – Earthworks are continuing with a further 4m depth to be dug out at the north portal. The spoil is being dug out to allow the Tunnel Boring Machines to exit when they have completed the tunnel in 2024. Most spoil heaps are temporary and will be removed, others are permanent and will act as noise and visual barriers.
4. **Save Leather Lane Oaks Campaign** – A meeting took place on 18<sup>th</sup> May between EKFB engineers, BC Highways and the Campaign team with their engineer. Cllrs from BC, GMPC and the Lee Parish Council observed. Both the north and south layout options of the road were discussed. Ecological discussions are required to follow up. Bat data generated by the campaigners will be shared with EKFB. It seems that at least 79 of 99 trees under threat will be saved, whichever option is chosen. Ultimately it is Bucks Council's decision. The parish council are facilitating the schedule 17 ecology discussion, there needs to be some impetus as the campaigners are having to bear the costs of retaining and engineer and ecology whilst this issue is unresolved.
5. **Traffic Issues** – Bowood Lane is closed until the end of 2023, the Link Road in Great Missenden is due to be closed overnight from 4<sup>th</sup> July – 15<sup>th</sup> July in order to remove the central reservation. Daytime traffic lights will be in operation on the A413 during this time. The A413 will be closed from 14<sup>th</sup>-16<sup>th</sup> June overnight near Wendover in order to install a temporary bridge.
6. **Judicial review** – the High Court have granted Bucks Council permission to go to judicial review on its appeals against lorry routes.  
There is also a High Court injunction process being undertaken by HS2 to prevent protestors disrupting works along the entire length of the route.

### Open Spaces and Lighting

- 2022/60 **Prestwood Recreation Ground** – the estimated legal costs from Wellers Hedley to act on behalf of the parish council's behalf in this matter was approved by resolution to a maximum of £2,500 + VAT. A draft of the lease is awaited from Bucks Council.
- 2022/61 **Lighthouse** – updated plan & parking – the council approved the request from Lighthouse to use Buryfield car park as an exit point for helpers' and parents' vehicles leaving the site, although there were concerns about the curbs and railings in the school's new car park and if they would hinder this plan. The updated plan allowing more space for the public to use the Buryfield adjacent to the picnic benches was also approved.
- 2022/62 **Scout Hut Licence** – the draft licence was approved and will now be passed to Great Missenden Scouts. Cllr Rhodes was thanked for all his help with this.
- 2022/63 **Land at Link Road** – the notes from the working party regarding the possibility of an agreement to take over the management of a parcel of land off Link Road, Great Missenden were discussed. The commercial tenant that had been going to take a 12 month licence over the land was no longer going ahead. A majority vote resolved to move forward with this project. The clerk was asked to contact Carter Jonas in respect of this and to open discussions with a request a 25 year lease with a break clause.
- 2022/64 **Land at London Road** – Cllr Brooke requested that discussions regarding the plans for the parish council owned land at London Road were restarted. The Misbourne School currently does not have a licence to use the land and there may be community use opportunities. It was agreed for a working party of Cllrs Hewett, Pither, Bunting, Gladwin, Brooke and Marshall to meet to discuss and make recommendations.

- 2022/65 **Request to use Buryfield** – the council noted the response from GM Football Club regarding the poor surface of the Buryfield during wet conditions and that overuse can make the pitch unusable during these times. It was agreed to obtain a quote for vertidrainage and also applying sand this year to help improve the surface and to reconsider any further requests, if received, next year.
- 2022/66 **Gateway School – Request to use Buryfield** – as above in item 2022/65 – the council declined the request for use of the Buryfield due to the condition of the field in winter and concerns of overuse worsening this. The field will be treated this year with spiking and sanding and the situation reviewed in a year's time.
- 2022/67 **Prestwood Common Collapsible bollard** – Cllr Pither reported that during the recent jubilee event on the Common, a collapsible bollard was pulled out of the ground by a vehicle driving over it. There was no reported damage to the car but there were concerns that the post had not been installed in the ground deep enough. The clerk was asked to obtain quotes for re-installation and then further consideration will be given who will be responsible for the cost.
- 2022/68 **Misbourne Greenway** – update from Bucks Council – the parish council noted the update on the 4km section of the Sustrans planned walking and cycleway from Dunsmore Lane to the Black Horse pub. It is hoped that this section will be delivered by the end of 2022.
- 2022/69 **Electric Vehicle charging** – the council discussed the opportunity offered by Bucks Cllr Peter Martin to apply for funding for electric vehicle charging points in the parish. The clerk was asked to express an interest but also to ask of Bucks Council what initiatives are being offered doing to help reduce fuel/electricity usage for the county's residents.
- 2022/70 **Sheepwash Pond** – Cllr Bunting reported a recent incident where Bucks Council street cleaners emptied waste onto the land surrounding Sheepwash Pond in Prestwood. On a recent call with Veolia this was denied however Cllr Bunting has photographic evidence. It was agreed that the parish council will log this as a complaint with Bucks Council. Cllr Bunting will forward all information to the clerk.
- 2022/71 **Chequers Lane – hedge replacement** – Cllr Pither updated the council on the recommendation from the Open Spaces Committee to accept the quote from Missenden Walled Garden for £220 to replace the hedging that has been blown over. Metal fencing will be placed behind the saplings to protect them. Cllr Pusey has offered to help with further fencing if required.

#### **Finance and General Purposes**

- 2022/72 **CIL Expenditure** – Sibley's Rise – for consideration  
The total of the CIL contributions received to date was noted. It was resolved to pay for the Sibleys Rise wet pour resurfacing from the CIL reserve.
- 2022/73 **Code of Conduct** – for review This was reviewed with no amendments. Moving forward, it was resolved to only review the Code of Conduct as and when required.
- 2022/74 **Parish Office – quote for new alarm pad** -The quote for £210 + VAT for an additional access pad from Homeguard Ltd on the alarm system in the parish office was resolved by majority vote.
- 2022/75 **Deputy Clerk additional hrs** – proposal to pay overtime for CiLCA course  
It was resolved by unanimous vote to pay the deputy clerk overtime for the upcoming CiLCA training (approximately 6 hours a month).
- 2022/76 **LTN 80 Member's Conduct & Register of interests** - noted.

2022/77 **Payment of accounts for June 2022** – It was **resolved** that accounts number **46-70** in the sum of **£28,236.21** (inc VAT) for June be agreed for payment and petty cash items for June of **£66.42** be ratified.

#### **Editorial Working Party**

2022/78 **'The Source'** – Cllr Hewett reminded the council to submit articles for the next edition of The Source.

2022/79 **Facebook / social media** – for discussion – Cllr Bunting proposed forming a Digital Strategy working party and Cllrs Pither & Hewett agreed to join. It was also suggested that Cllr Ormesher also be asked to join. This working party will make recommendations regarding a proposal for the council's strategy for social media.

2022/80 **Reports from Representatives to outside Groups** – none.

2022/81 **Clerk's Report** – noted.

1. The upcoming annual leave dates of the deputy clerk and clerk were noted.

2022/82 **Matters for information**

1. Cllr Rhodes advised that The Misbourne School had produced a travel plan inline with the planning application requirements.

#### **Future Meetings**

**a) Planning Committee – 7.30 p.m. Monday 4<sup>th</sup> July 2022 – Great Missenden Memorial Centre**

**b) Parish Council – 7.30pm Monday 11<sup>th</sup> July 2022 – Great Missenden Memorial Centre**

The meeting closed at 9.40pm.