



Open Spaces Committee
Minutes of Meeting
held on Thursday 9th June 2022 at 3.30pm at
Prestwood Community Centre, Nairdwood Lane, Prestwood

Public Forum: None.

Present: Councillor K Pither, Chair
Councillors:, J Brooke, C Bunting, I Lovegrove, R Pusey, S Humphreys, T Stevenson

Also present: Jane Hennessy – clerk

OS22/01 Apologies: Cllrs: A Hewett,
Not present: V Marshall

OS22/02 Declarations of Interest: None.

OS22/03 Minutes The minutes of the meeting held on 17th March 2022 were approved at the full council meeting were signed as a correct record.

OS22/04 Matters arising

- Sad news was announced regarding the death of Colin Sitford – the clerk was asked to arrange a sympathy card.
- Woodland Trust Trees – planting has been delayed until autumn. Cllr Marshall will look after them until then. Suggestions were welcomed on irrigation system / hose system. A specification will be required for the clerk to obtain quotes. Cllr Pither advised that the Guides could possibly be asked to water those trees near the guide hut when they are planted.
- Sibleys Rise Survey – no reply from Cllr Jane MacBean regarding an update following the Sibley’s Rise play area survey.
- Prestwood Common Centre external damage – for information - on the full council agenda.
- Nairdwood Lane complaint from plot 6 regarding manure deposited on their plot. Plot holders who had ordered the manure will contact plot 6 tenants to apologise.

OS22/05 Allotments

1. **General Update** – the update including current vacancies and an update on the budget were noted. Vacancies are as follows; Ballinger 2 full, 1 half, Chequers Lane 1 half, Greenlands Lane 1 half, Nairdwood Lane 1 half.
2. **Chequers Lane – hedge replacement – quotes for approval (picture 3A)**
Quotes considered to replace the section of hedge which has been blown down in a recent storm. Recommend to accept the Walled Garden quote of £220 to full council, along with suggestion to use metal fence temporarily whilst hedge grows. Cllr Pusey may be able to supply further fencing, should it be required.
3. **Chequers Lane – access to allotments via archway & gate – for discussion**
Consider closing the current archway gap with hedging and re-installing a gate at the end of path with a padlock/keypad which only the allotment holders will have access to. A specification for the type of planting and locking is required – please send suggestions to the clerk. Quotes will then be obtained.
4. **Chequers Lane – hedge cuttings removal – for discussion**
Grounds contractor should remove cuttings as per contract. Clerk to remind contractor.

5. **Ballinger – consider cutting back brambles at the rear of the site**
Quote required to cut back brambles to the existing post and then put dog waste sign on post, as have been recent complaints of dog fouling in the allotment. (End of bird nesting season).
6. **Potter Row – signage, self seeded tree, tall tree & hedge – for discussion**
 - Self-seeded trees in hedge – need to be removed, field maples. It was proposed and approved to obtain quote to remove plants a couple of meters either side of the entrance. Allotment holders are responsible for the remainder of hedges that border their plots.
 - Signage – cut back around one sign and then turn the sign around, move another sign forward. Quotes to be obtained.
 - Tall tree – may be self seeded, check if it is on the inventory – notify UKPN of any concerns due to proximity of overhead cables.
 - Missenden Walled Garden to be asked to quote to fill gap in border at the back of the last allotment on the right. Firstly, check if gap is needed for vehicle access for maintenance.
7. **Allotments - Nairdwood Lane - Updates**
 - 10B – notice to quit has been served – this was noted. This plot has been offered to another prospective tenant and we are awaiting confirmation.
 - Vandalism – this has been reported at Nairdwood Lane. Police offered walk around with Cllr Pither to assess security. Date of meeting to be arranged.
8. **Allotment tenancy agreement – working party – update**
Meeting to be arranged by Cllr Pither.
9. **Allotment Liaison meetings - update**
Confirmation of Allotment Liaison officers required at all sites, need to allow time before organising a new ALO at Nairdwood Lane – will wait until July before arranging. Meetings with all liaison officers can then be arranged.
10. **Allotment boundaries – update**
Greenlands Lane allotments – need to look at fence boundary along the side of Kiln Common side. Cllrs Pither and Humphreys to investigate and report back.
Cllr Pither & Bunting – look at Greenlands Lane to investigate a report of buried fencing.
11. **Monthly allotment inspection dates** – completed 4th April & 10th May – detailed notes were noted.
12. **Best Kept Allotment Competition** – judging date to be confirmed – late June/early July
Cllrs Pither, Lovegrove and Bunting to carry out judging, possibly to be arranged during a weekend.

OS22/06 Play areas

1. **Update on playground budget and repairs** – noted. Annual playground inspection due in July.
2. **Prestwood Common** – Astro surfacing replacement – awaiting completion of Sibleys Rise – need to re-confirm prices of quotes. Also confirm type of surface. Cllr Lovegrove will find out from local Prestwood school what their surfacing is. The Clerk will obtain a sample of surfacing currently quoted for – for approval.
3. **Gryms Dyke Play Area, Prestwood Recreation Ground – request for accessible swing** – for consideration. Cllr Pither to confirm type of accessible swing for the clerks to obtain quotes.

4. **Sibleys Rise** – Wet pour surface – replacement was completed this week.

OS22/07 Open Spaces

1. **Annual tree work** – due to be carried out after birds nesting season – arranged to start mid August. A planning application needs to be submitted for trees on Buryfield as this is in the conservation area.
2. **Ramp/step from Link Road to Buryfield** – One quote has been requested – further quotes required.
3. **Land at Link Road** – update from 7th June meeting. Working party met recently and a list of pros and cons has been compiled and circulated to all councillors to aid discussions at the June council meeting.
4. **Buryfield Fence replacement** – for discussion – recommend Sexton quote for full council at July meeting.

OS22/08 Cemetery – update – noted. The planning application for the extension to the cemetery has now been submitted.

OS22/09 Streetlights – update - noted. Two further streetlights due to be upgraded to LED in Church Street, Great Missenden.

OS22/10 Phase 2 of Prestwood Common regeneration – update. It is hoped that the lease for Prestwood Recreation Ground will be completed by September.

OS22/11 Any Other Business – none.

OS22/12 Date of next meeting - TBA

Meeting closed 4.35pm