



Minutes of the Parish Council Meeting
held on Monday 13th March 2023 @ 7.30pm
Great Missenden Memorial Centre, Link Road, Great Missenden
Bucks HP16 9AE

Public Forum:

- 1 representative from the Leather Lane Community group who presented an update on the campaign.

Present: Councillor A Hewett - chair

Councillors: C Bunting, L Cook, J Gladwin, S Humphreys, M Johnstone, M Lee,
V Marshall, V Martin, C Ormesher, K Pither, S Rhodes, R Pusey, I Lovegrove,
T Stevenson

Also present: Jane Hennessy, Clerk

2023/75 **Apologies** – Cllrs I Lovegrove, C Ormesher, S Rhodes

2023/76 **Declarations of Interest** - None.

2023/77 The minutes of the meeting held on **13th February 2023** were agreed and signed as a correct record.

2023/78 **Matters arising**

- Cllr Jonathan Brooke's resignation was noted and thanks asked to be recorded for his time on the council. The legal process for the vacancy will be commenced.
- Chris Smith has restarted the bootcamp classes on Buryfield on Wednesday evenings between 6.30pm – 7.30pm.
- The work on the four Westrick Walk trees has commenced on 13th March. A resident has been in touch to ask why the tree outside their property has not been included in the work. The clerk will advise that the work was prioritised as a result of the responses to the survey of Westrick Walk residents.
- Ballinger Waggoners have advised that the defibrillator has been located. It was used by a resident in an emergency situation which sadly resulted in a death. The parish council asked if Ballinger Waggoners might pass on a condolence card on behalf of the parish council.
- Cllr Rhodes is redrafting the proposed letter to Bucks Council regarding the state of the roads. It will be circulated to all via email.
- Bucks Council have been contacted regarding the lack of progress with the lease for Prestwood Common. They have advised that they are working on a Schedule of Condition which will then be forwarded to the parish council through the solicitors. The parish council asked if this can be escalated to speed up the completion of the lease.
- Country & City contractors have confirmed that they can carry out the repairs to the exterior of Prestwood Community Centre towards the end of the month.
- The bollards have now been installed on The Square on Church Street. A call was received to the office today from a resident who used to park on the grass on the Square complaining about the installation of the bollards. The council discussed this and a response will be prepared.
- Cllr Pither reported that the two benches, donated by Prestwood WI groups have been installed on Prestwood Recreation Ground. The Woodland Trust trees have also now all been planted at the Recreation Ground and Common. Thanks to Cllr Marshall for looking after the saplings.

- 2023/79 **Parking**
- 1. Buryfield car park lease** – the council discussed the request from Great Missenden School for amendments to the turning circle lease, which was signed by the parish council in July 2021 and the school and Bucks Council have yet to complete. The amendments requested are specifically to permit further vehicles to use the accessway. The council resolved to not agree to the amendments on the grounds of safety for those using the Buryfield and its facilities. These clauses were requested from the outset of the coach turning circle discussions as the intention was not to increase the number of vehicles using this area as it is a busy area for pedestrians crossing from the car park to use Buryfield and its facilities.
 - 2. Parking in Station Approach, Great Missenden** – the council resolved to raise with Bucks Council the lack of parking enforcement on Station Approach, which is causing problems for shop owners as vehicles are parking all day in 1 hour bays and on double yellow lanes. Cllr Hewett will draft a letter.
 - 3. Bucks Council's consultation for Broombarn Lane & Honor Road parking restrictions** – was noted.
- 2023/80 **Coronation – volunteer event – parish litter pick** – the council discussed the proposed volunteer event for the Coronation and whilst they felt unable to lead an event they resolved by majority vote to offer support to any events that were planned. Cllr Hewett will contact the Great Missenden Village Association to discuss.
- 2023/81 **Great Missenden Village Improvements Project** – there is approximately £6,000 remaining in the Community Board grant for this project. A replacement bus shelter for Great Missenden has been proposed. The Community Board will agree to earmark these funds for a bus shelter if the parish council will agree to contribute any extra funding required. The parish council resolved in principle to the extra funding but would need to see quotes for the options available, including a quote for a bus shelter with a green roof.
- 2023/82 **Speed Survey – Wycombe Road, Prestwood** – it has been confirmed by Cllr Hewett that approximately 66cm of the width of the footpath along Wycombe Road, between Lodge Lane and Holy Trinity, is covered in vegetation. Transport for Bucks and Cllr Peter Martin have been contacted to expedite work in this area, on the grounds of safety of pedestrians. If this work is not forthcoming it was resolved to write to the cabinet member Steve Broadbent to escalate this issue.
- 2023/83 **Prestwood Community Centre**
- 1. Increase in cleaning costs** – the council approved the increase in monthly cleaning costs to £299.20 + VAT/4 weekly from Active Cleaning Contractors. Thanks were asked to be pass on to the regular cleaner for his help.
 - 2. Replacement heaters** – the council reviewed the revised information for the proposed heater replacements, including the 'Hive' remote control system. The revised cost being £4,066.20 + VAT from Lamps & Tubes Ltd. This was approved unanimously.
- 2023/84 **Community payback - Community Service email** – the council would like to meet with Sharron Morris, the local co-ordinator for the Community Payback Prison & Probation Service. Cllrs Hewett and Pither volunteered.

COMMITTEES - Planning

- 2023/85 **Minutes** of the meeting held on **6th March 2023** were approved with minor amendments and will be signed at the next planning meeting.

- 2023/86 **Local Plan – Infrastructure baseline** – Cllr Bunting to circulate a draft to all councillors to be agreed prior to 17th March submission date.
- 2023/87 **HS2- Update**
- 1. Government & DfT – Financial Review** – final decisions on recently announced cost cutting investigations are expected in the summer. This could include fewer, slower trains.
 - 2. North Portal** – a key design element exhibition is scheduled for this month at Missenden Abbey, date to be confirmed. It is part of the engagement associated with the Schedule 17 submission for the design of the layout and landscaping of the North Portal to the Chiltern Tunnel.
The six week road closure of Frith Hill (South Heath leg) starts on 13th March and is for combined works by Align and UKPN. The footway will remain open.
A planning application has been noted relocating the new road over the site of the former Weights and Measures building to reduce the number of trees to be felled.
 - 3. Leather Lane Community (LLC) Group – update** – it was reported that the Community Boards have turned down the application for a Bat Conservation project. It was also reported that EKFB have not yet shared their bat data with Bucks Council.
 - 4. Small Dean Viaduct** – extensive work is planned for the Wendover and Small Dean viaducts this year.
 - 5. Roadworks** – significant number of roadworks supported by temporary traffic management and full weekend road closures are planned over the coming months in Wendover, Frith Hill, A413 London Road, Dobbins Lane, Rocky Lane and Ellesborough Road.
 - 6. Rocky Lane/A413 Flooding** – work has been undertaken by EKFB & Bucks Council to address the flooding at Rocky Lane/A413.
 - 7. HS2 HGV traffic on unauthorised routes** – reminder to report any HS2 vehicles seen on authorised routes, as more lorries have been seen using these routes. There are also HS2 mobile CCTV cameras in place in several areas to monitor HS2 vehicles.
 - 6. Support for Wildlife Trust’s letter to parliament** – the council resolved to support the open letter to Secretary of State calling for an urgent address of new evidence of ecological assessment errors by HS2.
- Open Spaces and Lighting**
- 2023/88 **Request to use Buryfield – AFC Lightning** – the parish council discussed the request for weekly use of the Buryfield football pitch. Due to the condition of the field, two requests from other organisations have been turned down recently and the parish council did not feel able to approve this request from AFC Lightning for the same reason. To preserve Buryfield for use by the public, the parish council agreed to limit access to one football team only, Great Missenden Football Club, who hold an existing long term arrangement with the parish council.
- 2023/89 **Request to use Kiln Common – Prestwood Nature** – the parish council approved the request for Prestwood Nature to hold an event at Kiln Common Community Orchard on 29th April, provided all relevant licences and insurance is in place. As this land is leased from Stoke Mandeville & Other Parishes charity, they will be asked if they have any concerns regarding this event.
- 2023/90 **Ballinger Common licence with Ballinger Waggoners** – the council noted the update that a response is awaited from the cricket club on the licence.
- 2023/91 **Tennis Court maintenance** – the council resolved to accept the quote from AM Tennis Courts of £750.00 + VAT/court for the annual maintenance of the tennis courts.

- 2023/92 **Request to use Prestwood Common – Prestwood Scouts** – the council approved the request to use Prestwood Common on 8th May to participate in the day of volunteering, perhaps with a table top event and/or tie in with the village litter pick.
Finance and General Purposes
- 2023/93 **Parish Warden – notes of working party meeting 6th March & advert** – the council discussed the notes from the meeting of the recent working party and the advert provided for approval. It was resolved to go ahead with advertising the job on local noticeboards, websites and groups. The status of the job was discussed and amendments to the advert were suggested. Cllr Johnstone will make the amendments and circulate to all councillors ahead of advertising.
- 2023/94 **Legal Notices – LTN 31, LTN 39** – noted.
- 2023/95 Payment of accounts for **March interim 2023** numbered **257-277** in the sum of **£14,800.37 inc VAT** were agreed for payment and petty case items for March of **£61.05** be ratified. A further payment run will be made at the end of March for any late arriving end of year approved invoices.
Editorial Working Party
- 2023/96 ‘The Source’ – Cllr Hewett thanked everyone for their articles in the recent edition.
- 2023/97 **Reports from Representatives to outside Groups**
1. Prestwood Village Association - Cllr Stevenson reported on the recent PVA meeting he attended via Zoom. A meeting of local Prestwood groups and businesses has been arranged for 21st March 2023 and a number of Prestwood Councillors have been invited to attend.
- 2023/98 **Clerk’s Report** – noted.
- 2023/99 **Matters for information** – none.

Meeting closed at 9.30pm.

Future Meetings

- a) **Planning Committee – 7.30 p.m. Monday 3rd April 2023 – Great Missenden Memorial Centre**
- b) **Parish Council – 7.30pm Tuesday 11th April 2023 – Great Missenden Memorial Centre**