

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 13th November 2017
at the Memorial Centre, Link Road, Great Missenden
at 7.30 p.m.

Public Forum: Paul Jager – in respect of the councillor vacancy

Present: Councillor – A Hewett - Chair

Councillors: K Allan: C Baxter: L Cook: S Humphreys: M Johnstone: I Lovegrove:
V Marshall: V Martin (arrived 8pm): K Pither: T Stevenson.

1. Apologies: Councillors: R Hougham: M Lee: C Pledsted:

2. Declarations of Interest:

Cllr V Martin - item 6.c) i)

3. Minutes The minutes of the meeting held on 9th October were **agreed** and signed as a correct record.

4. Matters arising:

None.

5. Councillor vacancy

The council discussed the application for the parish council vacancy, as under the co-option process. The council agreed unanimously to co-opt Paul Jager to the parish council.

6. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 6th November 2017 were **agreed** and **confirmed**.

ii) **Planning appeal representation – Land to rear of Chiltern Road, Ballinger**

The draft appeal letter was approved by council. Cllr Lovegrove would like it noted that he objects to the letter.

iii) **Chiltern District – Demystifying Planning 6th March 2018 – attendees**

The council approved all five requests to attend this training.

b) HS2

i) HS2 – Report and update on recent meetings

Cllr Johnstone presented a comprehensive HS2 report and update on recent meetings. He also updated the council on a meeting with Fusion JV and Peter Brett Associates that took place on 13th November.

ii) HS2 – Aylesbury Link Road

Cllr Johnstone updated the council following the launch of the public consultation on the proposed Aylesbury Link Road from the Stoke Mandeville lower road to the A413.

GREAT MISSENDEN PARISH COUNCIL

c) Open Spaces and Lighting Committee

i) Buryfield car park lease

The deputy clerk presented an updated lease for signing, including the amendments that the council had requested. The council accepted the lease by majority vote and it was signed at the meeting. As a result of the amendments in the lease it was advised by the deputy clerk that a letter to the Great Missenden School granting rights of way over the Buryfield would suffice and a legal agreement would not be required.

ii) Gateway School parking letter – draft for approval

This was approved with a minor amendment.

iii) Tree Report – to prioritise work required

The council discussed the full tree report and requested that it be given to P Kernan to quote for any necessary work. Cllr Marshall expressed concern regarding unnecessarily removing natural habitat and it was agreed to investigate the possibility of a bat survey on the Buryfield.

iv) Affordable housing

The council discussed the requirement for affordable housing in the parish.

v) Devolution update

Cllr Stevenson updated the council following on from previous work on this issue last year. At the time the funds offered did not cover the services required. BCC have advised that they will be looking at devolution again in 2019/2020 and more information will be made available to councils early in 2018. The council agreed to await further information from BCC.

vi) Allotment training course review

Cllr Baxter gave a positive review of the recent allotment training course that she attended.

d) Finance and General Purposes

i) LAF – 2018/19 applications - update

TfB have provided an update to the councils LAF applications:-

- Moat Lane – this cannot be progressed until land ownership has been established. Cllrs Lovegrove and Pither agreed to a meeting with the deputy clerk to progress this in respect of ‘the king’s highway’ law. Cllr Baxter would like it noted that she feels that the deputy clerk is being imposed on with regards legal issues.
- Prestwood Parking – the council asked the clerk to investigate the costs of extending the Prestwood parking application to include Honor End Lane/Chequers Lane junction. TfB have suggested this as the majority of the cost involved in parking schemes appertains to the legal process and therefore may not increase costs significantly in this case by increasing the scope.

ii) LAF Ballinger Road, Traffic Calming – Concept Study Report

This was noted and the suggested options will be considered.

iii) LAF non transport projects for 2018-19

The deadline for submission is 10th December. No new projects were suggested.

GREAT MISSENDEN PARISH COUNCIL

iv) Chilterns Conservation Board – request for grant

As the council had already granted CCB £150 earlier in the year towards the hillfort project it was agreed by majority vote to grant CCB a further £350 which would bring the total for the year to £500 in line with the budget.

v) December full parish council meeting – request to start at 7.00pm

After discussion the council agreed to start the December meeting at 6.30pm.

vi) Creation of Parish Charter

The council agreed to defer this item to the December parish council meeting.

vii) Pest Control quote from Tindle

This quote was agreed by council.

viii) Quotes for replacement lantern/LED – Abbey Walk

After discussion the council agreed to replace the lantern on the street light in Abbey Walk with the same model. The quote from Lamps & Tubes was agreed on.

ix) Quote to clear Chequers Lane plot 4a of rubbish and plastic

After discussion the council approved the quote from Sexton Fencing to clear this plot.

x) Allotments – approval for strim of vacant plots

The council agreed by majority vote to approve the 3rd strim this year of vacant plots. This would result in a forecasted overspend on the budget of approximately £4000.

xi) PCC Busy homes – 6 month review of cleaning

The council agreed to extend the cleaning contract with Busy Homes for a further 6 months.

xii) Council meetings 2018 schedule for approval

The council approved the dates and it was suggested that the number of meetings held at Prestwood Community Centre could be increased.

xiii) Data Protection update

Cllr Stevenson gave an update on data protection. It was suggested that a disclaimer could be added to the website for anyone who contacts the council under data governance requirements. However there is also uncertainty if any correspondence to the clerk is assumed implied consent to pass on to the councillors. The clerk was asked to check this with NALC.

There is still some uncertainty about the necessity for a data protection officer if there are under five employees and confirmation is awaited.

xiv) Mobile Library consultation

Cllr Pither updated the council on the mobile library consultation. The consultation is due to close on 31st December and individual responses are required. The clerk was asked if it was possible to find out numbers of mobile library users for the local area.

GREAT MISSENDEN PARISH COUNCIL

xv) Grant application from Prestwood Events Group

A grant request for £2,400 was received from Prestwood Events Group to fund the Christmas lights at their forthcoming Spirit of Christmas event. This is an increase on the funding requested last year. There was discussion around whether to approve this and the chair used her casting vote to approve the grant of £2,400 and commented that Prestwood Events Group should not rely on this sum increasing every year.

xvi) Payment of accounts for November

It was **resolved** that accounts numbers **144-166** in the sum of **£14,867.97** for **November** be agreed for payment and petty cash items for **£110.09** be ratified.

e) Editorial Working Party

i) 'The Source'

Cllr Hewett thanked all contributors for their articles and confirmed submission.

7. Reports from Representatives to outside Groups – none

8. Clerk's Report

None.

9. Matters for information.

None.

The meeting closed at 10.30pm

10. Future meetings

- a) Planning Committee – 7.30 p.m. Monday 4th December 2017 in the Parish Office
- b) Parish Council – 6.30 p.m Monday 11th December in Great Missenden Memorial Centre