

GREAT MISSENDEN PARISH COUNCIL

Minutes of a meeting of the Parish Council
held on Monday 9th October 2017
at the Prestwood Community Centre
at 7.30 p.m.

Public Forum: Cllr Hewett welcomed Chris Thompson, the new deputy clerk.

Present: Councillor – A Hewett - Chair

Councillors: K Allan: C Baxter: R Hougham: S Humphreys: M Johnstone: I Lovegrove:
V Marshall: K Pither: C Plested: T Stevenson.

1. Apologies: Councillors: A Cook: M Lee: V Martin: L Cook

2. Declarations of Interest:

Cllr C Baxter - item 6.c) vi)

Cllr C Plested - item 6.c) vii)

3. Minutes The minutes of the meeting held on 11th September were **agreed** and signed as a correct record.

4. Matters arising:

None.

5. Councillor vacancy

Cllr A.Hewett welcomed the two potential applicants for the vacancy as they were both present to observe the meeting.

6. Reports from Committees

a) Planning Committee

i) The minutes of the meeting held on 2nd October 2017 were **agreed** and **confirmed**.

ii) Chiltern & South Bucks Brownfield Register Consultation

Cllr Baxter asked the council to let the clerk know if there were any additional sites that should be considered for the Brownfield register. Please send any suggestions for consideration prior to the next planning meeting on 6th November 2017.

b) HS2

i) HS2 – Report and draft letter for approval

Cllr Johnstone presented a comprehensive HS2 report and update. It was suggested by Cllr Allan that the draft letter should make specific mention that the A413 was initially built to relieve traffic through the village. Cllr Johnstone also reported upcoming meetings with HS2 and BCC on 30th October and HS2/joint parish councils on 31st October, he will report back on these

ii) Presentation of Great Missenden School drop off area and concerns

Cllr Johnstone provided an explanation of the current situation around the Great Missenden School's proposed drop off area and the council's duty of care. There was wide ranging discussion

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of the options. It was agreed that the council are in favour of a drop off area but not the current plan giving access through the Buryfield. The council agreed by majority vote that their focus was to protect Buryfield at all costs for the sake of safety and the future of the village. Cllr Lovegrove would like it noted that he did not agree with the term 'at all costs'.

iii) Hybrid Bill Review – response for approval

Cllr Johnstone's draft letter was discussed and approved with the inclusion of the suggestion for the need for teleconference facilities, especially for councils who have further to travel to London. Cllr Johnstone will update draft email.

c) Open Spaces and Lighting Committee

Cllr Hewett thanked the Open Spaces Committee for their work judging the best kept allotment competition, with special thanks to Cllr Baxter for the photographs she provided which proved popular.

i) Buryfield car park lease

The councillor candidates left the meeting at this point.

The council requested that the solicitor be instructed to add or re-instate the amended wording to the lease as per item 6.b)vii) from the September parish council minutes. The solicitor has indicated that CDC were unlikely to accept this inclusion. Members of the council felt that this item should not be discussed until an official response was received from CDC, in accordance with item 7a of the Standing Orders.

ii) Proposed legal agreement re: access to Great Missenden School

It was proposed and agreed by a majority vote that a legal agreement should be drawn up between the council and Great Missenden School to restrict access to the school from the Buryfield. It was agreed that access should be for teaching staff and emergency vehicles only.

iii) Gateway School parking letter

The council requested a response to the Gateway School letter regarding parking to include suggestions on alternative locations such as Black Horse pub or to consider bulk buying parking spaces from CDC in the Link car park. The council would also like to request to be copied in on any correspondence regarding parking that is sent from the school to governors and/or parents.

iv) Vandalism and anti-social behaviour on Prestwood Common

This was noted and the clerk instructed to reply informing that this matter has been brought to the attention of PCSO Chris Ging. Cllr Marshall will write an article for The Source.

v) Request to use Prestwood Common by Prestwood Colts

The council approved the request for Prestwood Colts to run their presentation weekend on 18th, 19th and 20th May on Prestwood Common subject to the same condition as last year.

vi) Request for a shed on Spurlands End allotments

The council approved the application for a shed on plot 12a of the Spurlands End Road allotment site.

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vii) Request to plant poppies for remembrance

The council approved the request for the Prestwood & Great Missenden Beavers & Cubs groups to plant poppies for remembrance. The suggested area was at the front of the memorial hall, either side of the steps leading up to the library.

viii) Request for scouts to use Buryfield for St George's Day Parade

The council approved the request for Chiltern North Scout District to hold their St George's Day parade on the Buryfield on 22nd April 2018 between 2.30pm – 4.00pm. The clerk was instructed to notify the regular users of the Buryfield of this advance booking.

ix) Letter to Roald Dhal Museum

The council agreed not to send a letter at this time but to defer this until the February 2018 parish council meeting.

d) Finance and General Purposes

i) Quote for PCC signage

The council approved the quote for signage for Prestwood Community Centre.

ii) Request for grant – Citizens Advice Chiltern

The council agreed the grant in principle but would need to know specifically what the money would be spent on. It was also suggested the use of Prestwood Community Centre could be offered free of charge.

iii) Bucks Playing Fields Association – subscription

The request for subscription to the Bucks Playfields Association was not approved by a majority vote as it is not an organisation that maintains facilities within the parish.

iv) Legal briefing –L03-17/L04-17/ L05-17/L06-17

The council noted the legal briefings and it was agreed that a data protection audit would be undertaken by Cllrs Stevenson and Lovegrove.

v) Budget ideas

Cllr Johnstone requested councillors send ideas for next year's budget to himself and the clerk. Cllr Johnstone will convene a meeting of the Finance committee.

vi) Resolution for deputy clerk to join LGPS scheme

The council resolved to award membership of the LGPS to Chris Thompson, Deputy Clerk. All previously mentioned employees are still eligible to join the scheme.

vii) Creation of parish charter – response required

The council agreed to defer this item to the November parish council meeting.

viii) Change of office security alarm maintenance contract

The council agreed the change of supplier for the parish office security alarm maintenance.

ix) Payment of accounts for October

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It was **resolved** that accounts numbers **127-143** in the sum of **£19,307.64** for **October** be agreed for payment and petty cash items for **£73.11** be ratified.

e) Editorial Working Party

i) 'The Source'

An article on county/district/parish councils was suggested by Cllr Allan and, as mentioned in 6.b)iv) above, Cllr Marshall will submit an article on vandalism.

7. Reports from Representatives to outside Groups – none

8. Clerk's Report

i) Prestwood Recreation Ground – problem with youths climbing on private garages. The council noted this and it has been reported to the local PCSO and CDC.

9. Matters for information.

None.

The meeting closed at 21.15.

10. Future meetings

- a) Planning Committee – 7.30 p.m. Monday 6th November 2017 in the Parish Office
- b) Parish Council – 7.30 p.m Monday 13th November in Great Missenden Memorial Centre