



Minutes of the Parish Council Meeting held on Monday 12th June 2023 @ 7.30pm

Prestwood Village Hall, 1 Wycombe Road, Prestwood HP16 0NZ

Public Forum: One representative from Ballinger Waggoners Cricket Club
One representative from Great Missenden Village Association
One resident – regarding pride flags
One representative from The Missendens Community Board

Present: Councillor K Pither, vice-chair – chaired the meeting
Councillors: C Bains (left 9.30pm), C Bunting (left 9.30pm), C Ormesher (left 9.25pm), L Cook, J Gladwin, S Humphreys, M Johnstone, I Lovegrove, V Marshall, V Martin, S Rhodes, R Pusey, T Stevenson

Also present: Jane Hennessy, Clerk

2023/171 **Apologies:** Cllrs A Hewett, M Lee

2023/172 **Declarations of Interest**

Item 182 – Cllr Lovegrove – non pecuniary interest

2023/173 **Minutes of the meeting held on 9th May 2023** – were agreed and signed as a correct record.

2023/174 **Matters arising**

- Greens Funfair – confirmed their rescheduled date for the Buryfield, 22nd May – 6th June.
- The Misbourne School have contacted the council to see if there is any progress with the decision for the future of the land at London Road – to be added to a future agenda.
- Potter Row – planned tree work is being undertaken this week.
- Prestwood Colts have advised that they have secured the funding to go ahead with their pavilion internal works to create a serving hatch for use as a community café.
- Email from Bucks Council with regards to Community Emergency Plans and an offer to come and speak at a meeting.
- The recently planted saplings at Prestwood Recreation Ground have been destroyed by Bucks Council contractors. They have apologised and offered to replant in the autumn.
- A request has been received for a bouncy castle at Prestwood Common. The insurance does not allow this and this request was not approved.
- Malt Tap Room, Prestwood has not been accepted as an asset of community value.
- Prestwood Scout Hut have advised that they have drawings available for their HQ redesign. Copies of the drawings are awaited.

2023/175 **Committee Membership** – Cllr Bains membership of the Planning Committee and Open Spaces Committee was confirmed and also membership of the following working parties: Prestwood Community Centre, Editorial & HS2.

2023/176 **HS2 Communication/Engagement** – the council discussed the way forward regarding communication with HS2 and its contractors, and also communication within the parish council itself. The following was proposed and resolved by majority vote:-

- HS2 working party to restart meeting
- Cllr Johnstone to continue as HS2 lead for the parish council

- Terms of Reference to be drafted by the working party and presented to full council for approval

2023/177 **Parking**

1. Buryfield car park lease – The turning circle easement documents have now been approved by Bucks Council and Great Missenden School. These will need to be checked and signed. Once completed the car park lease can then be finalised.

2. Buryfield car park fence – quote for vegetation clearance – the council approved the quote from A Ellis Tree Surgery Ltd for £480 + VAT. Bucks Council will be notified as some car park spaces will need to be closed whilst the work is carried out.

2023/178

Parking in Great Missenden – petition from Great Missenden traders – the council discussed the request for support for the petition from Great Missenden Traders regarding greater enforcement of parking on Station Approach and a request for free parking for traders in Buryfield car park. Although the council did not feel in a position to offer free parking, it was agreed unanimously to write to Bucks Council enforcement an open letter requesting an enforcement presence. Chiltern Railways will also be contacted to see if parking for local traders can be made available at reduced/free cost, as requested by Great Missenden Village Association. A letter of response will also be sent to the traders and Great Missenden Village Association.

2023/179

Bucks Council Electoral Boundary Review – the outcome of the recent Bucks Council review of the electoral boundaries was noted. Great Missenden Parish will remain a three councillor ward.

2023/180

Pride Flags – Cllrs Pither and Bunting advised that the flags have been put up in Great Missenden High Street. The councillors discussed the mixed feedback from local residents along with the question raised by a resident as to the legality of the flags needing consent from the planning authority, due to them being an updated design of the pride flag. The clerk advised that Bucks Council have been contacted today and a response is awaited. The council agreed to await the response from Bucks Council and a decision will be taken, under clerks delegated powers, when the information from Bucks Council is received.

2023/181

Parish Charter – survey – it was agreed that due to the length of the survey a sample of four councillors and the clerk will complete the survey and Cllr Bunting will amalgamate the results for a parish council response. The response will be circulated for approval. Cllrs Lovegrove, Johnstone, Pither and Bunting volunteered to complete the survey.

2023/182

Letter from Charity of Dame Jane Boys – the letter from Charity of Dame Jane Boys advising that their constitution requires two representative trustees from the parish council. Cllrs Bains and Pither volunteered to take these roles and this was approved by resolution.

2023/183

Community Board - Honor Road, Prestwood - Parking review – the council agreed by resolution to support the proposed parking restrictions on Honor Road, Prestwood.

2023/184

London Road, Prestwood – speeding e-petition – due to the time it was agreed to defer this item to the July agenda as it is not being presented to the Community Board until 1st August.

2023/185

Community Payback – Cllr Pither updated the council on the recent meeting at Prestwood Community Centre with the Community Payback Co-Ordinator. Jobs that can be carried out by their team include painting Prestwood Community Centre, varnishing wooden benches on Buryfield & Prestwood Common & Rec, cutting back and clearing allotments. The suggestion that the Community Payback team were

allocated a vacant allotment would need to be discussed further. Zurich Insurance have advised that Community Payback would not be covered by the council's public liability insurance and the clerk is in the process of speaking to other parish councils to see how they handle the insurance for this team.

COMMITTEES - Planning

- 2023/186 **Minutes** of the meeting held on **5th June 2023** – were approved with minor amendments and will be signed at a later date.
- 2023/187 **Terms of Reference for Planning Committee** – this will be deferred to the July agenda for discussion.
- 2023/188 **Request to consider delegated powers for Planning Committee** – deferred to the July agenda.
- 2023/189 **BMKALC – request for planning case study document** - the council declined to submit a case study.
- 2023/190 **Oak Tree, Greenlands Lane** – the recent response from Bucks Council was noted and it was agreed to send a further response to Dave Roberts Head of Highways. Cllr Rhodes will prepare a draft for circulation.

2023/191 **HS2- Update**

1. HS2 Project Review - a further two year delay on the project has been announced. HS2 are rebalancing responsibilities between EKFB and Align in the Chilterns area. Details for the works in the parish are not yet available.

2. Construction Issues

Frith Hill – South Heath Leg – Transport for Bucks have treated the failed road surface with a jet patcher but the footway was not repaired. This is still considered a temporary fix as the whole road and footway will need to be upgraded after the HS2 construction work has completed.

Shardeloes Sink hole – this appeared directly above one of the tunnel boring machines (Cecilia). The tunnel boring machine has moved on and there has been no further movement. A comprehensive report is awaited.

Impact of Tunnelling – The twin bore continues under the A413 by Little Missenden.

We are seeking assurances that we do not experience further sink hole problems.

Decommissioning of the instrument and measurement boreholes in Sibleys Coppice and Elwis Field farm has been completed and the field reinstated. One water borehole remains and will be monitored until the end of the project.

3. North Portal

The South Heath cutting earthworks continue in the good weather. The preparation for footpaths GMI/2 & GMI/12 starting in June and in mid-June UKPN will remove overhead power cables and place them underground.

Schedule 17 plans for the portal building and tunnel portals have been submitted – PL/23/1591/HS2. The hardstanding will now be light grey/buff course stone surfacing. Landscape planting of the cutting slopes will take place in 2024 and 2025. Final works to the access road will take place once railing systems have been installed. The haul road to the Link Road roundabouts will be removed when no longer used by construction traffic. External lighting will be on a Passive Infra-Red (PIR) sensor. There are concerns on the positioning of the lighting.

4. Leather Lane Community (LLC) Group – the group have shared their bat survey data and report with Bucks County and are waiting for EKFB to share theirs. EKFB have been approached to reconvene the closed meeting with Bucks Council, BC officers and the conservation group.

5. Roadworks – construction activities continue for the Wendover and Small Dean viaducts and the associated roadworks continue to have a significant impact on the traffic in the area.

6. Engagement – Drop in dates in the Great Missenden Memorial Centre on 15th June, 14th September, 7th December. Amersham British Legion Hall 13th July.

Meet the Team event in Wendover – next to Dobbie Garden Centre – 15th June 3pm-7pm.

Mobile Visitor Centre – Butlers cross – 14th June, Stoke Mandeville 20th June.

Open Spaces and Lighting

- 2023/192 **Great Missenden Football Club – annual request for use of Buryfield 2023/23** – approved by resolution.
- 2023/193 **Playground Repairs – Gryms Dyke scramble net & swing** – the updated quote for £3,683.90 for the scramble net at Gryms Dyke was approved by resolution. This replaces the previous quote approved last month which was for the rope net at Buryfield. Apologies were given from the clerks for the confusion. It was resolved for CIL funds to be used for this payment. The council resolved to decline the quote for the rope net as they are looking at replacing the junior multi play equipment that the rope net is part of. Whilst the replacement chain has been ordered for the swing at Gryms Dyke, the swing has now been removed as well. The order will now be changed for a replacement swing.
- 2023/194 **Streetlighting electricity contract and new direct debit** – the council approved by resolution the new streetlighting contract with a move from n-power to SSE. A direct debit payment to SSE was also approved.
- 2023/195 **Ballinger Waggoners** – it was proposed and resolved to suspend Standing Order 7a so that the request for improvements at the cricket club could be rediscussed by the council. Following a meeting at Ballinger Common with Cllrs Johnstone & Hewett and further information provided by the cricket club the council discussed and resolved to approve the extended patio area, the hardstanding and shed and the sign in the hedge. The cricket club will be asked to check if permission is required for the sign with Bucks Highways and also asked if they can store the white bollards that they are being removed, for use as replacements for the car park bollards.
- 2023/196 **EV Charging** –Bucks Council have advised that only locations on parish owned land are eligible for suggested EV charging points. The council agreed by resolution to put forward Buryfield car park to be considered for this project.
- 2023/197 **Prestwood Recreation Ground** – the schedule of condition and list of current rents which will be apportioned to the parish council once the lease is approved was agreed by resolution. The councils solicitor will be advised.
- 2023/198 **Prestwood Common** – the quote provided for the replacement Astro surfacing was discussed. This is an Agri-Flex surface. There was discussion around different types of surfaces and the deputy clerk had advised that Aston Clinton park had a variety of surfaces that could be visited. Cllr Pusey volunteered to investigate and report back to the council.
- 2023/199 **Proposed new paths Buryfield & Prestwood Recreation Ground** – Cllr Pither reported on a recent meeting with Cllr Hewett and a contractor regarding suitable surfaces for the proposed paths around Prestwood Recreation Ground and Buryfield. A sample of one of the surfaces discussed, Agri-Flex, is being sent to the office.

Finance and General Purposes

- 2023/200 **Internal Audit report** – this was reviewed and accepted by the council, with no matters of concern.
- 2023/201 **Approval of the Annual Governance Statement & Accounting Statements** - Copies of the accounts and the Annual Return, along with the suggested distribution of funds into earmarked reserves and updates to the asset register, had been circulated to all Councillors and were all approved by resolution. The council read the annual governance statement 2022-23 and approved by resolution. This was signed by the chair of the meeting and the clerk. The Accounting Statements for 2022-23 were then duly read, approved by resolution and signed by the chair of the meeting. All documents were adopted unanimously. The clerk was thanked for her diligence in successfully preparing the accounts.
- 2023/202 **Parish Warden** – following the advert there has been some response. Cllrs Hewett Johnstone and Pither have met with a candidate who would be interested but only in an employed capacity. A job description will be prepared for the full council to approve and then a formal interview arranged.
- 2023/203 **Quote for IT assistance** – the council approved the quote for £135 + VAT for Ikon to assist moving the cemetery & allotment database to the cloud. The anti-virus software is due for renewal and a quote awaited for this. The council approved a maximum of £240 + VAT for three licences for two years.
- 2023/204 **Request for grant** – Dementia Carers Respite – the council agreed to defer this item to the July meeting.
- 2023/205 **CIL** – notification of receipt of the latest instalment of CIL funds, from rear of 82 High Street, Great Missenden and Syringa & Stoke Cottage, Ballinger Road South Heath. This brings the total of CIL funds held to £41,149.32, not including item 193 above.
- 2023/206 **Parish Office** – water risk assessment – the risk assessment was noted. No high risk issues were identified, and samples were all negative.
- 2023/207 Payment of accounts for **June 2023** – numbers **39-63** for a sum of **£19,569.83 (inc VAT)** were all agreed for payment and petty cash items for June of **£52.49** were ratified.

Editorial Working Party

- 2023/208 'The Source' – articles are welcomed for the next edition.
- 2023/209 Communications – Press & Media Policy – to be deferred to July.
- 2023/210 **Reports from Representatives to outside Groups** - none
- 2023/211 **Clerk's Report** – was noted, along with the upcoming holiday dates.
- 2023/212 **Matters for information** – none.

Meeting closed 10.10pm.

Future Meetings

- a) **Planning Committee** – 7.30 p.m. **Monday 3rd July 2023** – Great Missenden Memorial Centre
- b) **Parish Council** – 7.30pm **Monday 10th July 2023** – Prestwood Village Hall, Bucks