



**Minutes of the Parish Council Meeting  
held on Monday 8<sup>th</sup> January 2024  
Great Missenden Memorial Centre, Link Road  
Great Missenden HP16 9AE**

**Public Forum:** Representative from Prestwood Scouts regarding the proposed new scout hut.

One allotment holder.

**Present:** Councillor A Hewett - Chair

**Councillors:** C Bains, C Bunting, L Cook, J Gladwin, S Humphreys, M Johnstone, M Lee, C Ormesher, K Pither, T Stevenson

**2024/001 Apologies**

Cllrs I Lovegrove, V Marshall, V Martin, R Pusey, S Rhodes

**2024/002 Declarations of Interest**

Item 026 – Cllr Pither

Item 010 – Cllrs Pither, Johnstone, Hewett, Humphreys, Cook

**2024/003 Minutes of the meeting held on 11th December 2023** were approved and signed.

**2024/004 Matters arising**

- Saplings have been re-planted on Prestwood Recreation Ground by Bucks Council. There is a query on how many have been planted and a response is awaited.
- The work on the Colts pavilion have been postponed and it is hoped the work will take place in the coming weeks.
- It has been confirmed that the HGV restriction is not limited to Perks Lane but is part of a wider area and therefore it is unlikely that Bucks Highways will place an HGV sign at the bottom of Perks Lane, as they only place signs in the wider area locations.

**2024/005 Parking – Buryfield car park lease** – the parish council solicitors have recommended a further amendment regarding the landlord and tenant clause in the lease and a response is awaited from Bucks Council.

**2024/006 Parish Cup** – nominations are requested to be sent to the clerk so that a vote can take place at the February parish council meeting. A request for a list of previous winners was noted.

**2024/007 Councillor Surgeries – Schedule** – the rota for 2024 was noted.

**2024/008 Speeding – Wycombe Road, Prestwood – request for survey** – the request from Bucks Councillor Peter Martin for the parish council to conduct a survey to see if there is community support to reduce the speed to 30mph along Wycombe Road, Prestwood was approved by majority vote.

**2024/009 Community Ownership Fund – Prestwood Community Centre** – the Community Centre working party will meet to discuss the future plan for the Community Centre for approval at the March council meeting. If approved, an expression of interest will be submitted to the Community Ownership Fund as there should be 3 further bidding windows before the fund closed in March 2025.

**2024/010 Great Missenden Memorial Centre – Agreement – terms** – the discussed terms, including a £100 annual charge with regular review, were approved by majority vote. These included the parish council being responsible for all the externals of the building including the fixtures and also the car park. This will be progressed with Wellers Hedley as previously agreed.

**COMMITTEES - Planning**

**2024/011 Minutes of the meeting held on 2nd January 2024** – were approved and will be signed at the next planning meeting.

- 2024/012 Updated National Planning Policy Framework – noted.**
- 2024/013 HS2**
- 1. Progress of Chiltern Tunnel** – one Tunnel Boring Machine has tunnelled under Chesham Road and the other is not far from the Chesham Road Intervention Shaft. The Hyde Lane sinkhole has now been filled in, although some repairs to the track approaching the site may be required. The Chesham Road Intervention Shaft headhouse construction continues and is likely to be completed in May 2024. There are still outstanding Utility Works by UKPN on Chesham Road and Firth Hill, which will require land closures and traffic lights.
- 2. North Portal Water Management** – Residents noted that excess surface water from the North Portal was being discharged into the Misbourne following the recent heavy rain. It was confirmed that this discharge is being managed by EKFB under a consent that have in place with the Environment Agency. Water is being discharged into the highway ditch alongside the A413 in order to draw down the water levels in the attenuation ponds. EKFB advised that it is surface water run-off, so has not been used to clean anything. Water samples have been taken by EKFB as required by the Environment Agency.
- 3. Bowood Lane Appeal** – The Planning Inspectors decision to accept the appeal on the Bowood Lane overbridge specification. It is now not known what impact this will have on the Leather Lane overbridge design, which is yet to be submitted. This has been delayed again until April 2024. The parish council is still hopeful for a meeting of stakeholders ahead of any submission.
- 4. Roadworks** – Bucks Council and Parish Councils have pushed for wider communication of A413 road closures. Variable Message Signs will now be deployed further out to give more warning. There are a number of overnight lane and full road closures planned during January.
- Open Spaces and Lighting**
- 2024/014 Potter Row – Maple Tree – Quote for surveyor report** – the quote from RWA Consulting for £450 + VAT to carry out a non-intrusive inspection report in respect to the condition of the wall and barn with respect to the proximity of the maple was resolved by majority vote.
- 2024/015 Biodiversity - proposal to form biodiversity working party** – this was deferred to the February meeting, and will be discussed at the February planning meeting prior to the council meeting.
- 2024/016 Tree Policy** – approved with minor amendments and agreed to review in two years or earlier as required.
- 2024/017 Play areas – surfacing** – it was proposed that the council consider looking at the surfacing under the play equipment in all the parish owned land. It was proposed that wet pour surfacing would enable the equipment to be available for children to play on all year round, especially when the surrounding area is wet. It was proposed and resolved by majority vote to accept the quotes from Proludic of £12,027 + VAT for Buryfield and £12,027 + VAT for Prestwood Recreation Ground, under the planned new multiplayer equipment. Orders will be placed separately for Buryfield & Prestwood Rec for the wet pour surfacing.
- 2024/018 Path – Buryfield & Prestwood Rec** – these tenders have been advertised on Contract Finder and the closing date is 24<sup>th</sup> January. All councillors were invited to join Cllrs Hewett & Pither to open and grade the tenders on Thursday 25<sup>th</sup> January at 10.00am

in the parish office. Recommendations will then be made to the Open Spaces Committee at their next meeting on 1<sup>st</sup> February at 2.00pm at the Community Centre. Although the paths fall under permitted development, a certificate of lawfulness will be applied for. The council noted that this has not yet been done.

**2024/019 Multi play equipment Buryfield and Prestwood Rec** – As per item 017 above, the council have resolved to install wet pour surfacing under these two new units. This will decrease the cost slightly for both orders for the multiplay equipment as the grass matting will be removed from these quotes. It was noted that although the multiplay equipment is permitted developed a certificate of lawfulness will be applied and that this had not yet been done.

**2024/020 Woodland Trust Trees** – it was agreed that Cllr Gladwin would check with Bucks Council to see if there might be any scope for tree/hedge planting on verges.

**2024/021 Request to use Buryfield – Community Event** – the email request to use Buryfield to put on a community fun day event was discussed. It was requested that the clerk invite the organiser to the February meeting in order to provide further information before a decision is made.

#### **Finance and General Purposes**

**2024/022 Standing Order & Financial Regulations** – the amendments appertaining to pre-paid debit cards, debit cards and petty cash in the Financial Regulations were approved by majority

**2024/023 Grant policy** – this was reviewed with no changes.

**2024/024 Payment of accounts for January 2024** - numbers **1-19** for a sum of **£12,799.22** (inc VAT) were all agreed for payment and petty cash items for November of **£116.55** were ratified.

#### **Editorial Working Party**

**2024/025 ‘The Source’** – articles were suggested including the Wycombe Road 30mph survey, the new multiplay equipment and paths and the recent discharge into the Misbourne River, for the March/April edition.

**2024/026 Reports from Representatives to outside Groups**

- **Prestwood Village Association** – Cllr Pither updated the council on the recent meetings of the working party and it was agreed that Cllr Pither would represent the council at these meetings for the purposes of reporting back only.

- **Great Missenden and Prestwood Revitalisation Group (GMPRG)** – Cllr Johnstone advised that he will be standing down as the council’s representative at these meetings as the group’s remit no longer extends to the hilltop villages and in future will concentrates on Prestwood. Cllr Gladwin will take over.

**2024/027 Clerk’s Report** – noted.

- It is hoped that the deputy clerk will return after 11<sup>th</sup> January.

**2024/028 Matters for information** – None.

Future Meetings

a) Planning Committee – 7.30 p.m. Monday 5th February 2024 – Great Missenden Memorial Centre

b) Parish Council – 7.30pm Monday 12th February 2024 – Prestwood Village Hall