



Minutes of the Parish Council Meeting
held on Monday 8th April 2024
Prestwood Village Hall, Prestwood Village Hall, Wycombe Road
Prestwood HP16 0NZ

Public Forum: - Resident from Potter Row

Present: Councillor A Hewett – Chair

Councillors: C Bains, L Cook, J Gladwin, S Humphreys, M Johnstone, M Lee, V Martin, V Marshall, K Pither, S Rhodes, R Pusey, T Stevenson

2024/100 Apologies – Cllrs, C Bunting, C Ormesher, I Lovegrove

2024/101 Declarations of Interest

Item no. 1524 – Cllr Pither & Cook

Item no. 116 & 120 – Cllr Pusey

2024/102 Minutes of the meeting held on 11th March 2024 were approved and signed with a minor amendment.

2024/103 Matters arising

- It has been confirmed that The Cage is grade II listed. A planning application has been submitted for the replacement door, however further scale drawings of the door and frame have been requested. The clerk was asked to obtain quotes. There is no charge for the planning application.
- The replacement dog waste bin has been ordered for Chequers Lane.
- Cllr Hewett & the clerk met with the Community Board to pursue the HS2 Road Safety Fund application for speeding measures on London Road, Great Missenden. A date for submitting the expression of interest is awaited.
- The council acknowledged the response to HS2 confirming that the parish council do not own parcel 11699 (road off Potter Row towards Mulberry Park Farm), in order for HS2 to register right of access over this parcel of land.
- A refund of £71.25 from Bucks Council planning was noted, in respect to Gryms Dyke play area new multiplay. This refund was credited to the Equals Card.
- Cllr Hewett reported contact from Paul Redstone, Bucks Council Head of Property – Investment & Development regarding SANG and Abbey Park. A telephone meeting has been suggested and Cllrs Gladwin and Pusey invited to join as well as the clerk to take minutes.

2024/104 Parking – draft letter to Bucks Council – a letter expressing concerns that the parish council have with enforcement was approved with minor amendments. The letter does express an interest in exploring funding by the parish council for enforcement in specific parts of the parish.

2024/105 Speeding – Wycombe Road, Prestwood – survey & update – it was resolved to close the survey on 30th April 2024. Further advertising will be done in the interim to encourage responses.

2024/106 Prestwood Community Centre

1. Electricity – contract renewal & smart meter – the installation of the smart meter was noted. As was the error by E-On of changing the contract to a pay as you go contract on installation of the smart meter. The clerk has spent 6 hours plus trying to rectify the contract and avoid the electricity supply being disconnected. A complaint letter was agreed to be sent.

2. Cleaning – contract price increase – the 10% annual increase of the cleaning contract was resolved.

- 2024/107 Flags**
- 1. Protocol** – the proposed protocol was approved by majority vote with minor amendments, including the requirement for insurance.
 - 2. Pride flags – quote** – the quote for £116 + VAT was approved to purchase 16 pride flags. The quote for £399.84 + VAT to install and remove 16 flags was also approved by majority vote.
 - 3. Request to borrow progress pride flags** – Cllr’s Pither request to borrow 10 progressive pride flags was approved by resolution.
- 2024/108 Community Board - Successful grant applications – Buryfield & Prestwood Recreation Ground** – the generous grants from the Community Board of £15,000 towards Buryfield multiplay and path and £15,000 towards Prestwood Recreation Ground multiplay and path was noted with thanks. Funds will be received on receipt of final invoices for the projects.
- 2024/109 Hyde End – speeding** – it was noted that the 4 mobile speed signs have now been delivered to Gomme Forge for additional security measures to be made to them. The 50mph sign at Hyde End has been approved by Bucks Council as a new site and will be included in the rota.
- 2024/110 Licensing – draft Street Trading policy – consultation** – the council noted the closing date of the consultation of 28th April and further information will be circulated regarding the proposed changes.
- 2024/111 Noticeboard – Station Approach – quote for replacement** – the quote for £1,100 + VAT from Ballinger Workshop was approved by majority vote.
- 2024/112 Thames Water – Great Missenden – main drain** – it was noted that 4 call outs have been requested of Thames Water recently due to two overflowing drains at the Memorial Centre. Thames Water have advised that this is due to hydraulic overload and there is nothing that they can do as the main sewer is not blocked just very full and the Memorial Hall drains are in a low position in comparison to the system. There are also reports from Elmtree Green and Walnut Close with sewage in private gardens. This has been escalated to county Cllr Peter Martin.
- COMMITTEES - Planning**
- 2024/113 Minutes of the meeting held on 2nd April 2024** were approved with minor amendments.
- 2024/114 Peterley Corner Farm – draft letter to enforcement** – the letter to Steve Bambrick, Planning Director of Bucks Council requesting further information on why the decision that enforcement was not required in this instance.
- 2024/115 HS2- Update**
- 1. Sinkholes** – the last two sinkholes will be filled in in May at the latest and the area around the sinkholes and Frith Hill are still being monitored.
 - 2. Chesham Road Intervention Shaft** – the construction continues with a view to completion in December 24 and landscaping in early 2025.
 - 3. Works at the North Portal to the Chiltern Tunnel** – the second tunnel boring machine (TBM) broke through on 21st March, 4 weeks after the 1st one. Concerns regarding the impact of night works to dismantle the TBMs is being monitored. On evening visits to Bayleys Hatch no noise was heard, although it hasn’t been confirmed if work was being carried out at the time. Some noise has been heard across the Misbourne Valley.
 - 4. South Heath Cutting** - excavations are due to continue shortly. A schedule of planned works has been requested to determine any further impact on residents.

5. Roadworks around Wendover – further roadworks continue on Ellesborough Road and the A413 during April.

Open Spaces and Lighting

- 2024/116 Allotments** – Cllr Pither reported on the recent allotment liaison officer meeting on 28th March.
- 1. Vehicles on allotments** – all present agreed that the wet conditions meant vehicles should not yet be permitted on allotments.
 - 2. Shed requests** – the following were approved, within the current regulations:-
 - Plot 1 – Chequers Lane & plot 13B – Chequers Lane.
- 2024/117 Path – Buryfield & Prestwood Recreation Ground – update** – it was noted that the certificate of lawfulness applications for the paths were both approved. It is hoped that installations will start in May.
- 2024/118 Multi play equipment Buryfield and Prestwood Rec – update** – the Buryfield multiplay is now completed and the surfacing was completed at the weekend. The project was unfortunately delayed due to the wet weather. It is hoped that once the safety inspection is completed in the next few days that the equipment can be open to the public. Prestwood Recreation Ground – the certificate of lawfulness has been granted and it is hoped that work will commence on 15th April.
- 2024/119 Dog waste bins** – the number of dog bins in the parish was discussed, following a request for a new bin in Angling Spring Wood. It was agreed that as this was Bucks Council land then the resident should firstly log the request directly with Bucks Council. It was then requested that a map of the location of the parish owned dog bins be drawn up and put on the website. Bucks Council should also be asked for a location map of their dog bins. The clerk will pursue this.
- 2024/120 Westrick Walk – oak tree** – the quote for £1,200 from The Tree Man to reduce the large oak tree at Westrick Walk, Prestwood was approved by resolution. This is the last tree in this section of Westrick Walk that required reducing.
- Finance and General Purposes**
- 2024/121 Investment Strategy 24/25** – the strategy was reviewed and approved by resolution.
- 2024/122 Investment Accounts** – in accordance with the investment strategy two accounts will be set up. One with Buckinghamshire Building Society and one with Redwood Bank. These will be short term investment accounts (one to two years). The same signatory requirements, and signatories, as on the Lloyds accounts will be set up on these accounts.
- 2024/123 Parish Warden** – there have been 7 applications for the parish warden vacancy. Cllrs Hewett, Johnstone & Pither along with the clerk will meet to review the applications and arrange interviews.
- 2024/124 Grant Request – Plan-it Prestwood** – the grant for £401.33 for union jack bunting for 80th anniversary of D-Day was approved by resolution.
- 2024/125 Legal Notices – NALC Practitioners Guide** – the recent update was noted.
- 2024/126 Payment of accounts for – March Final** – these payments totalling £74,728.12 (inc. VAT) just missed the 31st March end of year deadline and have been included in the April payments below. These transactions will be classed as creditors on the end of year accounts and include the Buryfield multiplay, wetpour, hardstanding and also the two replacement manholes in the Memorial Hall Car park as these services were received in the 23/24 financial year. Payment of accounts for **April 2024 – numbers 1-20** for the sum of **£88,942.49 (inc VAT)** were all agreed for payment and petty cash items of **£32.70** were ratified.

Editorial Working Party

- 2024/127** 'The Source' – articles suggested for the upcoming edition of The Source were the parish cup, new play equipment at Buryfield and the SANG.
- 2024/128** Facebook – it was agreed to defer this item to a later meeting.
- 2024/129** Reports from Representatives to outside Groups – none.
- 2024/130** Clerk's Report - noted.
- 2024/131** Matters for information
- All councillors were reminded to review their Register of Interests form and submit new forms to the clerk if any amendments are required.
 - A request from a resident to post draft minutes to the website was received and will be on a forthcoming agenda.
 - An email received asking for the council's comments on a proposed combined building with the scouts on Prestwood Common.

Meeting closed at 9.15pm.

Future Meetings

- a) Planning Committee – 7.30 p.m. Tuesday 7th May 2024 – Great Missenden Memorial Centre
- b) Annual Parish Meeting – 7.30 p.m. Tuesday 13th May 2024 – Gt Missenden Memorial Centre
- c) Annual Parish Council Meeting – 7.45pm – Tuesday 13th May 2024 – Gt Missenden Memorial Centre