



# Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> July 2024

Great Missenden Memorial Centre, Link Road,  
Great Missenden, Bucks HP16 9AE

**Public Forum:** Representatives from South Heath Road Safety Action Group  
Resident from Potter Row

**Present:** Cllr A Hewett (Chair)  
Cllrs: C Bunting, J Gladwin, S Humphreys, M Johnstone, M Lee, I Lovegrove,  
V Marshall, V Martin, K Pither, R Pusey, T Stevenson

**2024/220 Apologies** – Cllrs: C Ormesher, C Bains, L Cook, S Rhodes

**2024/221 Declarations of Interest:** Item 2024/236 – Cllr Pusey, Item 2024/247 – Cllr Pither

**2024/222 Minutes of the meeting held on 10th June 2024** – were approved with a minor amendment and signed.

**2024/223 Matters arising:-**

- Community Payback meeting to discuss the internal painting of Prestwood Community Centre has been postponed until Autumn, with the intention of the project being carried out shortly afterwards.
- The Tetherdown hawthorn survey has been delivered to adjacent neighbours by the Parish Warden and the results will be collated and presented at the August meeting.
- The planning consent for the replacement Cupboard door has been submitted, thanks recorded for Cllr Lovegrove for his work on this.
- The football event on Prestwood Common has been postponed until 20<sup>th</sup> July – due to the bad weather last Saturday.
- Prestwood High Street car park EV chargers – it was discussed that the number of new EV spaces amounted to 20% of the car park. Usage should be reviewed and signage changed if the charging spaces are underused.

**2024/224 Memorial Centre – Update** – the asbestos remedial work was noted. The quote for the replacement cupboard doors was discussed and an additional quote was requested.

**2024/225 Speeding – Wycombe Road, Prestwood – update** – it was noted that County Cllr Peter Martin is progressing this and was following up with a request for further speed tubes for speed monitoring along this section of the road.

**2024/226 Prestwood Community Centre**

**Vandalism – update** - the recent two break-ins on the evenings of 27<sup>th</sup> and 28<sup>th</sup> June were discussed and the damage caused was noted. It is understood that the police arrested two people in connection with this. Further contact from the police is awaited. The parish council resolved to make an insurance claim for the remaining repairs, including a new aluminium door, keypad and repairs to the boarding. Thanks are recorded for Cllrs Pither and Humphreys for their responses to the break-ins. A statement will be prepared by the clerk for publishing on the website/Prestwood Village Association.

**2. Future of PCC – update** – the recommendation from the working party to meet with the scouts, guides and Colts to discuss all their building requirements was agreed. A meeting will be arranged with Cllrs Hewett and Pither and the above mentioned groups.

**3. Legionella Risk Assessment – report & update** – the legionella risk assessment report was noted, as was the status of low risk due to the lack of storage tanks and showers present at the building. Regular flushing of the taps will be carried out by the Parish Warden, as will temperature monitoring. The purchase of a thermometer for this purpose at £80 + VAT was approved by Cllr Pither. Further low risk items identified will be discussed by the Prestwood Community Centre working party.

**4. Pump Service & Soak away – quote** – the council requested a further quote for comparison for this work. An additional quote has been requested and is awaited. The clerk will chase this up.

**2024/227 Lodge Lane – speeding** – Cllr Pither reported that request for traffic calming/other speeding measures along Lodge Lane had been requested by a resident. The request has been directed to the Community Board. It was also mentioned that the parish council's speed signs would soon be back in circulation and that there is an approved site in Lodge Lane which will be on the rota.

**2024/228 Community Board – London Road, GM – speeding – HS2 Road Safety Fund - application form** – the council resolved to approve the draft application form which was completed by the Community Board Manager, with input from the Misbourne School and includes requests for a pedestrian crossing, signage, pedestrian entrances to the school

**2024/229 South Heath Residents Association – HS2 Road Safety Fund – request for endorsement for Application** – the parish council approved by unanimous resolution to endorse the application which includes, speed reduction, solar speed signs, signage, road markings and village gates

**2024/230 MVAS – Ballinger Groundscrew – letter to property owner** – the draft letter was approved for sending to the property owner, following excavation of the grass verge by the developer and removal of the existing groundscrew, the parish council propose to replace the groundscrew in the same location.

**2024/231 Pride Flags – letter from resident** – the council discussed the letter from the resident enquiring about council's policy regarding flags and agreed a response.

#### **COMMITTEES – Planning**

**2024/232 Minutes of the meeting held on 1st July 2024** – were approved as a true record and will be signed at the next planning meeting.

**2024/233 Orchard End, Greenlands Lane** – the draft letter to County Cllr Peter Strachan regarding the lack of follow up for the mitigation request for the felled oak tree was approved.

#### **2024/234 HS2- Update**

- 1. North Portal** – A group from GMPC visited the works from the walkway on the edge of the cutting. Both tunnel boring machines have been removed from the tunnels and the front sections dismantled. The next stage is to build a temporary concrete batching plant.
- 2. Rescoping of HS2 Main Civil Works Contracts** – discussions have taken longer than expected but from 8<sup>th</sup> July Align will be responsible for, up to and including ,Leather Lane as well as some in the north section of the Wendover Green tunnel.
- 3. Grim's Ditch** – A schedule 19 application has just recently been approved by the Secretary of State as has archaeological mitigation by Historic England. Works are to commence followed by grass maintenance, fencing and piling.

4. **HS2 supporting the community** – Align & EKFB are continuing to carry out Community Investment in the area, including litter picks, painting of schools or community halls and marshalling of events. A closed meeting with some South Heath residents has been held to discuss community investment options.
5. **Small Dean Viaduct Roadworks** – A413 realignment set to commence in July for around 6 weeks to allow for the construction of the arrowhead piers to support the viaduct.

**Open Spaces and Lighting**

- 2024/235 Potter Row allotments – Maple tree** – the council discussed the information from the arboriculturist regarding the difficulties and expense of root barriers and also the advice that pollarding would not be a long term guarantee against any potential damage. The council resolved by majority to approve the request for the tree to be removed. The resident and allotment holder will arrange and pay for the removal and confirm that the parish council accept no liability for hedge. The parish also requested mitigation planting to be agreed at a later date but suggested native mixed species hedge and/or tree.
- 2024/236 Quote for tree work on Buryfield** – the quote for the agreed tree work on Buryfield, adjacent to Abbey Walk houses was discussed, including the felling of a purple plum in poor condition which is dropping branches and located near the children’s play area. A comparison, itemised, quote was requested.
- 2024/237 Path – Buryfield & Prestwood Recreation Ground** – Cllr Pither advised that the path at Prestwood Recreation Ground was now completed and had received very positive feedback. The path at Buryfield would be starting w/c 22 August.
- 2024/238 Annual Play Equipment Inspection** – the annual report was discussed. Four items have been classed as moderate risk, three already have repairs in progress and quotes will be requested for a replacement for the 4<sup>th</sup> item. A working party of Cllrs Pither, Humphreys, Marshall, Hewett & Pusey will meet to prioritise the low risk items on the report.
- 2024/239 Ballinger – Replacement Springer** – the quote from Southern Landscapes for £1,200.00 + VAT for a replacement springer was resolved by majority vote. As was the £150 + VAT for the wet pour repair.
- 2024/240 Buryfield toddler play area – Springer – replacement spring** – the quote for £650 + VAT from Southern Landscapes to replace the spring in the cockerell springer and £312 + VAT to replace the existing surfacing with tiger mulch was resolved by majority vote.
- 2024/241 Prestwood Recreation Ground – request for dropped kerb** – the request for a dropped kerb along Gryms Dyke to make an accessible entrance to the new path was approved in principle. The cost of the Bucks Council licence of £354 + VAT was approved. Quotes for the work to drop the kerb are being sought. Cllrs Pither and Hewett will meet to recommend the location of the dropped kerb.
- 2024/242 Request to use Prestwood Recreation Ground – CY Ventures** – the request to hold some multisports and activities at the Rec, including a mobile youth unit which houses other activities was approved. The dates are August 5<sup>th</sup> 12-3pm, 13<sup>th</sup> 3-5.30pm, 20<sup>th</sup> 3-5.30pm & 29<sup>th</sup> 12-3pm. It was agreed to offer that the mobile unit could be parked on the Rec and Cllr Pither volunteered to meet with CY Ventures to discuss this. CY Ventures have provided a copy of their public liability insurance certificate.

- 2024/243 Lighthouse – Buryfield – updated plan & request for a BBQ** - the council approved the updated plan and arrangements for Lighthouse week and also resolved to allow a BBQ on Sunday 28<sup>th</sup> July, as an exception, reminding Lighthouse that they will be liable for any repairs to Buryfield.
- 2024/244 Teasel Grass & Dogs** – this presence of this grass (foxtail) and it’s effect on dogs was discussed by the council. It was agreed that it was possibly only minimally present on parish council owned land and it would be difficult to eradicate. Parish Council grass on open spaces is more frequently in the summer months which should assist.
- Finance and General Purposes**
- 2024/245 Request to use Parish Office Meeting Room – Community Board Manager** - the parish council agreed by resolution to the Community Board Manager working from the parish office meeting room once a fortnight and for this to be reviewed after three months.
- 2024/246 Training** – the upcoming booking training courses for councillors and officers for a total of £440 were resolved by the council. Also was the payment of additional hours for the parish warden and groundsman for attendance at the playground inspection training.
- 2024/247 Request for Grant – Prestwood Village Association** – the request for £100 for a grant towards website costs and meeting room hire was resolved by majority.
- 2024/248 Request for Grant – Citizens Advice Bucks** – the request for £2,929 was resolved by majority. This being a pro-rated amount for the assistance of Great Missenden parish residents.
- 2024/249 Payment of accounts for July 2024** – numbers 69-95 for the sum of **£75,381.99** inc. VAT were all agreed for payment and petty cash items of **£75.60** were ratified.
- Editorial Working Party**
- 2024/250 ‘The Source’** – Cllr Hewitt thanked all contributors for the articles for the recent edition.
- 2024/251 Reports from Representatives to outside Groups** – none.
- 2024/252 Clerk’s Reports** – none.
- 2024/253 Matters for information** – none.

Meeting closed at 9.30pm

#### Future Meetings

- a) Planning Committee – 7.30 p.m. 5th August 2024 – Great Missenden Memorial Centre
- b) Parish Council – 7.30pm Monday 12th August 2024 – Prestwood Village Hall