



Minutes of the Parish Council Meeting
held on Monday 10th June 2024
Prestwood Village Hall, Prestwood Village Hall, Wycombe Road
Prestwood HP16 0NZ

Public Forum: - Resident from Potter Row

Present: Councillor A Hewett – Chair

Councillors: C Bains, C Bunting, L Cook, J Gladwin, S Humphreys, M Johnstone, M Lee, V Martin, V Marshall, K Pither, S Rhodes, R Pusey, T Stevenson

2024/186 Apologies - Cllrs, C Ormesher, I Lovegrove

2024/187 Declarations of Interest – item 2024/200 – Cllr Pusey – pecuniary interest.

2024/188 Minutes of the meeting held on 13th May 2024 – were approved and signed as a true record.

2024/189 Matters arising:-

- Response to Bucks Council’s draft street trading license consultation has been sent.
- Cllr Pither & Humphreys met with Prestwood Nature regarding Sheepwash Pond and discussed that the owner of the land was not known and that the bridge seemed in safe condition.
- Buckinghamshire Building Society saver account has now been set up and the agreed funds will be transferred.
- The parish office door lock has been repaired at a cost of £150 + VAT and was approved by the chair.
- The bootcamp class at Ballinger is no longer running and the instructor will contact us when she is in a position to restart.
- The elephant springer at Ballinger play area has broken and costs for a repair or replacement will be sought.

2024/190 Memorial Centre – asbestos report – the recent asbestos report commissioned by the Memorial Hall Committee Charity was noted. The presence of asbestos has been identified in a cupboard on the back of the doors and the ceiling of the cupboard. The cupboard has been locked shut whilst costs to make safe are sought. It was noted that the parish council as landlords of the building would be responsible for repair costs.

2024/191 Speeding – Wycombe Road, Prestwood – a meeting with Country Cllr Peter Martin has been arranged with the clerk in order to discuss the application process to request a reduction in speed along this road.

2024/192 Prestwood Community Centre

- 1. Vandalism** – update – following extensive vandalism to the cladding on the Community Centre a quote has been agreed, under clerks delegated powers, to replace the bottom half of the cladding with plywood and to paint it a similar green. Mudan Building Contractors Ltd quote for £4,195.00 + VAT was approved, and due to the urgency of the repairs it was resolved that financial regulation 11.1.h was suspended in order to accept one quote. It is hoped that the work will be carried out in the next week.
- 2. Pump Service & Soak away** – it was agreed to seek quotes for the macerator pump at the Community Centre and also work to improve the soak away.
- 3. Community Centre Building** – Cllr Pither was requested to send dates around for a meeting to discuss the future of the community centre.

2024/193 **Flags** - Pride flags – the quote for an additional nine pride flags was approved at £65.25 + VAT from Lamps & Tubes. Cllr Pither is arranging for these to be put up. Lamps & Tubes have put sixteen pride flags up in Great Missenden High Street and written permission has been obtained from the shops.

2024/194 **Community Board – London Road, Great Missenden – speeding** – a meeting has been arranged with the Community Board manager on 12th June and The Misbourne School to discuss the application process to the HS2 Road Safety Fund for speed reduction measures along this road.

COMMITTEES - Planning

2024/195 **Minutes** of the meeting held on **3rd June 2024** – were approved as a true record and will be signed at the next planning meeting.

2024/196 **Peterley Corner Farm – enforcement** – the draft letter to Bucks Cllr P Strachan, cabinet minister for Planning & Regeneration was approved by resolution.

2024/197 **Orchard End, Greenlands Lane** – the draft letter was approved with amendments, Cllr Rhodes will circulate the amended copy to all.

2024/198 **Cherry Trees, Broombar Lane** – the draft letter to Bucks Councils Corporate Director Communities, Richard Barker, and Cabinet Member for Transport Cllr Steve Broadbent was approved by resolution.

2024/199 **HS2- Update**

1. Sinkholes – the sinkhole at Shardeloes has been reseeded. Due to the weather conditions work on the last two sinkholes have been delayed. Reseeding will take place on these later.

2. Chesham Road Intervention Shaft – Construction of the fire fighter water tank and building cladding are progressing.

3. North Portal to the Chiltern Tunnel - Dismantling of the tunnel boring machines continues. The next stages include construction of a temporary concrete batching plant, UKPN utility works to connect power to the North Portal, Leather Lane bridge redesign which has been postponed until after the pre-election period and Grims Ditch.

4. HS2 Supporting the Community – Align and AKFB continue to carry out Community Investment in the area, including litter picks, painting of schools or community halls and marshalling of events. A closed meeting with residents of South Heath was held last week.

5. Wendover Dean Viaduct – the second viaduct launch was carried out over two days and 3,130 tonnes of steel and concrete were launched 180 across piers.

Open Spaces and Lighting

2024/200 **Potter Row allotments – Maple tree** – following a request from the resident to remove the maple tree in order to maintain the barn on their property, the council agreed to seek advice regarding inserting a root barrier to prevent growth of the roots of the maple tree under the barn. It was also to be confirmed if pollarding the tree would also assist. It was noted that the resident was legally permitted to cut branches and roots of the tree that were on their property and there was potential for this to leave the tree unstable.

2024/201 **Allotments**

1. Vehicles on allotments – it was resolved to allow vehicles on all allotment sites now that the ground had dried out somewhat.

2. Allotment Competition Judging – Cllr Pither advised that the allotment competition judging would take place later either towards the end of July or

beginning of August. Dates would be circulated for all those who would like to assist. The first of this year's regular allotment inspections would be taking place this week on Wednesday.

- 2024/202 Request for tree work on Buryfield** – residents of two houses on Abbey Walk who border the Buryfield have requested some work to reduce the overhang of parish owned trees to their gardens. The council requested quotes for the work. It was noted that as this area is in a conservation area planning consent would be required.
- 2024/203 Path – Buryfield & Prestwood Recreation Ground** – it is hoped that the path around Prestwood Recreation Ground will be completed next week and then the path at Buryfield can be started. It was noted that Lighthouse are due to occupy Buryfield from 21/22nd July followed by the circus. A meeting will be arranged with Lighthouse to discuss the path project and how it might impact the Lighthouse set up.
- 2024/204 Multi play equipment Prestwood Rec** – this is now completed and has been inspected and opened. There is an imperfection with the wetpour which Proludic have agreed to repair.
- 2024/205 GM Football Club – request to use Buryfield** – the annual request from the football club was resolved by majority vote.
- 2024/206 Collings Walk Trees – update** – the arboriculturist reported no safety concerns and no works are necessary from a risk reduction point of view with the parish owned trees on Collings Walk. This was following an inspection at the end of May and concern from an adjacent resident.
- 2024/207 Gryms Dyke – replacement swing – update** – a swing has been broken at Gryms Dyke, it is suspected vandalism, a quote from Southern Landscapes for a replacement swing of £496.50 + VAT was approved by Cllr Pither and has been ordered.
- 2024/208 Prestwood Common – collapsible bollard repair** – the quote for £95 + VAT from Graham Sexton to repair the collapsible bollard at Prestwood Recreation Ground was approved by resolution.
- 2024/209 General Repairs** – the following general repairs have been approved by Cllr Pither and Cllr Hewett and will be carried out by Graham Sexton:-
- Prestwood Recreation Ground – repair to perimeter fencing - £115 + VAT
 - The Misbourne School – coach entrance – cut back of vegetation on parish owned land - £150 + VAT – which has now been completed.
- 2024/210 Request to use Prestwood Common – local group of footballers** – it was resolved to approve the request for the Colts goal posts to be used on 6th July & 11th August on Prestwood Common but a group of ex-Colt members. Approval is required under the terms of the licence which required the goalposts to be removed between 30th June – 1st September each year.
- Finance and General Purposes**
- 2024/211 Request from resident to publish draft minutes** – it was resolved by majority vote that draft minutes of the parish council meeting would be published on the website, They should firstly be checked by the chair and clearly marked draft.
- 2024/212 Parish Warden – update – cost of furniture** – Steve, in his role of Parish Warden, was welcomed to the parish council. He started on 28th May and is working 10 hours a week spread over Tuesday, Wednesday & Thursday. Cllr Hewett approved the cost of £240 + VAT to purchase an additional desk, pedestal and chair from Recycled Business Furniture in High Wycombe.

- 2024/213 IT costs** – the following IT costs were approved by resolution:-
- Set up and config of new laptop for parish warden - £112.50 + VAT supplied by Ikon IT Ltd
 - Additional Microsoft 365 licence at £123.60 per year. £10.30/month will be paid for this additional licence until December and then three licences will be renewed for 2 years at a cost of £741.60. This is a slight increase in the budgeted costs as the price of the licences have increased.
- 2024/214 Legal Notices – LTN 22 - Grievance and Disciplinary** – noted.
- 2024/215 Payment of accounts for June 2024** – numbers 46-68 for the sum of **£86,146.93** inc VAT were all agreed for payment and **petty cash** items of **£72.85** were ratified.
- Editorial Working Party**
- 2024/216 ‘The Source’**
- 1. Update from 7th June meeting** – Cllrs Hewett, Pither, Cook, Johnstone, Lee and Stevenson attended the recent meeting regarding the future of The Source and a forum has been set up to have monthly meetings to assist with the production of issues. A change from CIC status will also be pursued to allow further opportunities for grants and funding.
 - 2. Request for articles** for issue 84 - Cllr Hewett welcomed articles for the upcoming edition of The Source. A meeting of the working party will be held on Tuesday evening at the parish office.
- 2024/217 Reports from Representatives to outside Groups**
- Cllr Pither reported from the recent Repair Café meeting regarding the revarnishing of the benches on Prestwood Recreation Ground and Common. It was agreed that an oil treatment would be preferred.
- 2024/218 Clerk’s Report** -noted.
- The deputy clerk’s two week annual leave (end of June) and resulting reduction in parish office hours was also noted.
- 2024/219 Matters for information** – none.

Meeting closed at 8.45pm.

Future Meetings

- a) Planning Committee – 7.30 p.m. Monday 1st July 2024 – Great Missenden Memorial Centre**
- b) Parish Council – 7.30pm Monday 8th July 2024 – Great Missenden Memorial Centre**