



**Minutes of the Parish Council Meeting**  
**held on Monday 7<sup>th</sup> July 2025 @ 7.30pm**  
**Great Missenden Memorial Centre, Link Road, Great Missenden**  
**Bucks HP16 9AE**

**Public Forum:** Two representatives from local bootcamp classes.

One resident from Cudsdens Court.

**Present:** Cllr A Hewett - Chair

Cllrs: K Allan, C Bunting, C Bains, L Cook, M Everitt, J Gladwin, J Hewitson,  
M Johnstone, K Pither, M Lee, V Marshall, V Martin,

Also present: Jane Hennessy, clerk

2025/224 **Apologies:** Cllrs H Farrelly, R Pusey

2025/225 **Declarations of Interest:-**

Item 234 – Cllr Everitt

Item 255 – Cllr Hewett

2025/226 **Minutes of the meeting held on 9<sup>th</sup> June 2025** – were approved and signed as a correct record.

2025/227 **Matters arising**

- Cllr Hewett reported the resignation of Cllr Ormesher. Thanks to Carolyn were asked to be recorded for her contribution to the parish council. The casual vacancy legal process will be started in order to arrange a co-option.
- South Heath benches, planters, defib & groundscrew – awaiting risk assessment from contractor which is required in order to submit the streetworks licence.
- Warren Water, Abbey Park – gate has been vandalised and removed – this has been reported to Bucks Council's estates team.
- Misbourne school reported pavement directly outside school is damaged. The ownership of the pavement is unconfirmed. Bucks Council Highways have viewed pavement and will be in contact with the school directly.
- Ikon ICT invoice for £148.50 + VAT for setting up of new councillor emails and resolving problem with mail flow, approved by Cllrs Hewett & Pither.
- The decision on the certificate of lawfulness for the Ballinger path is still awaited. The determination deadline was 5<sup>th</sup> June. A decision has been advised by 11<sup>th</sup> July.
- Vandalism reported on Buryfield – to a 2020 wooden bench and the information lectern at the toddler play area have been damaged. These will be logged with the police and quotes for repairs sought. It has been suggested that the wooden bench could be replaced with a new one that has been donated by Hildreths.
- The council noted the update on the new Community Board Manager for the area, following the election.
- Westrick Walk – trees – Cllr Pither & the clerk inspected two areas of trees following reports from residents, one is a request for cutting back of overhanging trees and the other is a request for inspection following large branches dropping from the trees in the wind. The arboriculturist's advice will be sought and quotes for the works to the overhanging trees obtained.

2025/228 **To consider committee memberships of new councillors** – the following was proposed and resolved; Cllr Hewitson – to join the planning committee, Cllr Allan to join the planning committee, open spaces committee, The Source working party and Digital Communications working party.

2025/229 **South Heath – update** - benches, planters, defib & groundscrew – the increase in the cost of the streetworks 171 licence to £270.40 was noted and resolved. Cllr

Johnstone reported on a recent meeting with county councillor Peter Martin and South Heath residents and the council approved by resolution a letter to be sent to HS2 on behalf of Cllr Martin, inviting the new HS2 CEO to visit South Heath and to open discussions on a community asset, perhaps where Weights & Measures gym used to stand.

- 2025/230 **Proposal to consider a bus stop & shelter on Prestwood High Street – update –** Cllrs Bunting and Hewett met with Bucks Council to review sites for a bus shelter with a seat along Prestwood High Street as this road is currently unserved by a bus shelter. The bus stop at Rosetree Close has been agreed as a potential site for a bus shelter also with a digital board giving a live update of the status of the bus service (approx. £2,000 for the digital board). The parish council approved the bus shelter proposal in principle and costs will be provided at a future meeting. It was also noted that a further seated bus stop may be possible at Prestwood High Street car park, although this would involve moving a bus stop.
- 2025/231 **Misbourne Greenway Highway works** – the update showing the Highways design of Aylesbury Road markings and signage, including a 30mph welcome sign was resolved including adopting the maintenance of the proposed new village gateway sign. It was requested that Bucks Council and Sustrans are asked to confirm that they have consulted with residents of Aylesbury Road regarding these changes. The parish council would also like to express concern for the safety of pedestrians and cyclists who will be expected to cross Aylesbury Road along this stretch in order to continue on the Greenway. Once these works are completed the parish council will review the proposal for a village gate on the junction of Aylesbury Road with the A413.
- 2025/232 **Speeding**  
1. Aylesbury Road – letter from resident – the request for measures to decrease speeding along this road were discussed by the council. It was agreed that the measures proposed in item 231 above should assist with this. Unfortunately the cost of speed reduction is currently prohibitive for the parish council.  
2. Chesham Road – request for speed reduction – the request for speed reduction covering the entrance to Cudsdens Court was discussed and the high cost makes this prohibitive for the parish council. Cllrs Hewett, Bains and Johnstone agreed to meet with the Highways local area technician to discuss if more signage, refreshed road markings and a concealed entrance sign are possible in this area.
- 2025/233 **Bucks Council CCTV Digitalisation Programme** – the offer of a CCTV camera provided and maintained by Bucks Council was discussed and voted by majority to accept. The clerk to confirm more details on the programme and any future costs.
- 2025/234 **Guide Hut – update** – Cllr Everett reported that the district scouts are very interested in taking on the lease for the guide hut. The parish council agreed that confirmation from the district scouts would need to be received in time for the September council meeting.
- 2025/235 **Prestwood Community Centre (PCC)** – the risk assessment & health & safety policy were approved. Thanks were asked to be recorded for Cllr Cook and Hewett for their time spent on this. A meeting will be held of the PCC working party in the next few weeks to follow up on actions raised by the risk assessment.
- 2025/236 **Red Lion/Station Road/SANG – Abbey Park, GM – update** – Cllr Bunting advised, following a recent meeting, that the SANG location associated with the Station Road application will now be Halfway House, Chesham Road and not Abbey Park. This SANG location is expected to be approved in the next 3 – 6 months.

- 2025/237 **Meet with a councillor** – the draft advert was approved and will be placed on the website and noticeboards.
- COMMITTEES - Planning**
- 2025/238 **Minutes** of the meeting held on **1<sup>st</sup> July 2025** – was agreed with minor amendments and will be signed at a later date.
- 2025/239 **HS2- Update**  
 A comprehensive reset for the project has been called for by Mark Wild, CEO of HS2.  
**1. Rocky Lane underbridge** – the new road will go through the underbridge structure. Drainage and utility works are ongoing for the new alignment of the lane and a road closure is in place until mid-August.  
**2. The Bowood Lane Overbridge** – this is open for pedestrian use. Construction of the ancillary deck, excavation and earthworks will complete in the next few months.  
**3. Ellesborough Road cutting** - Excavation of the South Portal area to the green tunnel is progressing up to 29m in depth with spoil moved to the north towards Stoke Mandeville.  
**4. Bacombe Lane Diversion** – the new temporary road connecting the closed Bacombe Lane with Ellesborough Road is now open.  
**5. Wendover Green Tunnel** – Phase 2 of the green tunnel is progressing comprising about half of the 520 segments that will be required for the completed tunnel. Phase 3 is the construction of the concrete slab to hold the northern section of the green tunnel is planned to start in autumn subject to the Environment Agency confirming the mitigation for the impact on surface water and the aquifer at Coombe Hill.  
**6. Leather Lane** – Leather Lane Conservation Group have been successful in their work to review the design of the Leather Lane Overbridge to ensure there is mitigation for the impact on local wildlife. A green box overbridge design has been submitted to Bucks Council planning by Align under application PL/25/1383/HS2 and has been well received by stakeholders.  
**Open Spaces and Lighting**
- 2025/240 **Allotments – inspections and judging** – the date of 9<sup>th</sup> July was noted. All councillors were invited to participate in the judging. The deputy clerk can provide scoring papers and it was agreed that all judging should be completed by the end of July.
- 2025/241 **Allotments – Spurlands End Road hedge** – request from resident – Cllrs Hewett & Pither met with a resident who borders the allotments and recommended that the hedging should be cut down to 2m. This is approximately a 37m length of hedging. The council agreed and quotes will be provided at a future meeting.
- 2025/242 **Prestwood Common sports wall surfacing** – feedback from bootcamp class – the bootcamp class, who use the common 3 times a week, using the sports wall surfacing area during the winter months to avoid the mud and to make use of the floodlight, advise that the new surfacing is too hard for them to use for their classes. The bootcamp class have been asked to liaise with the Colts to see if there are any other areas on the Common that could be considered for resurfacing, and also to explore the option of alternative funding and to report back to the council.
- 2025/243 **Ballinger Common – football posts** – update – it was noted that following a meeting with Gateway School where mobile goal posts were discussed, the school will propose options regarding purchasing mobile goals for discussion at the August meeting. Gateway also expressed an interest in using Buryfield and will consider how this would work for them before coming back to the council for agreement.

- 2025/244 **Benches** – refurbishment options – it was noted that the previously agreed quote from Amersham Men in Sheds did not include for removing the benches and returning them. The council discussed that it was not practical for the benches to be removed for the work to be carried out. Prestwood Repair Café will be approached and Cllr Pither will report back.
- 2025/245 **Proposal to move dog waste bin – Lodge Lane** – the request to move a dog waste bin from Lodge Lane, on the corner of Widmer Fields, to the end of Widmer Fields, to the right of the entrance to the field. Approval has been given by adjacent residents. The cost of £168 + VAT was resolved. It was also proposed that a new bin is install on Lodge Lane on the edge of Greenside the cost is quoted at £370 + VAT and this was also resolved.
- 2025/246 **Buryfield – proposal to consider additional litter bins** – it was noted that there were already six litter bins around Buryfield and that at the current time no further were required.
- 2025/247 **Prestwood Recreation Ground – Prestwood Colts request for additional storage container** – the request to relocate a storage container from Cryers Hill to Prestwood Recreation Ground, to be sited next to the current container, was resolved. Bucks Council as the landlords of the Recreation Ground will be consulted before approval confirmed to the Colts.
- 2025/248 **Request to use Prestwood Common– Prestwood Colts Presentation weekend** – the request to use the Common for the weekend of 12<sup>th</sup>, 13<sup>th</sup>, & 14<sup>th</sup> June 2026 was approved by majority vote.
- Finance and General Purposes**
- 2025/249 **Anti-virus software for office laptops – the 2 year Trend licence** for £311.46 incl VAT was resolved.
- 2025/250 **Consider Breakthrough Communications Data Protection Toolkit Service** – the one year subscription at the reduced cost of £495 + VAT to ensure data compliance was approved by resolution.
- 2025/251 **Finance & GP Committee – Terms of Reference** – these were adopted by resolution with a recommended minimum of two meetings a year.
- 2025/252 **Equality & Diversity Policy** – this was adopted by resolution.
- 2025/253 **Grant Information** – the update from BMKALC regarding the confirmation that grants could be used towards third party freelance contractors was noted and the grant policy will be amended accordingly. Each grant application will still be considered on individual merits.
- 2025/254 Payment of accounts for **July 2025** numbers **80-104** for the sum of **£19,167.24** (inc VAT) were agreed and sundry items of **£63.35** ratified
- Editorial Working Party**
- 2025/255 ‘The Source’ – Cllr Hewett thanked all those who contributed articles to the last edition and advised the next edition is planned for September.
- 2025/256 **Reports from Representatives to outside Groups** – noted.
- 2025/257 **Clerk’s Report** - noted with an amendment.
- 2025/258 **Matters for information** – none.

Meeting closed at 9.20pm.

#### **Future Meetings**

**a) Planning Committee – 7.30 p.m. Monday 4<sup>th</sup> August 2025 – Great Missenden Memorial Centre**

**b) Parish Council Meeting– 7.30pm Monday 11<sup>th</sup> August 2025 – Prestwood Village Hall**

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