# Agenda
# Prestwood Community Centre Committee Meeting
# Wednesday 23rd September @ 6:00 pm
# Prestwood Community Centre

Meeting Notice

All members of **Prestwood Community Centre Committee** are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted below.

**Public Forum**

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of Previous Meeting –** none (first meeting of standing committee)
4. **Matters Arising**
5. **Terms of Reference –** for discussion
6. **Fire Risk Assessment**
   Outstanding works – replacement fire doors and two new cupboards – to be completed by 50 Plus Group – date awaited.
7. **Hiring update**
8. **Budget update**
   New earmarked reserves created for the PCC – approved by council:-
   **a.** PCC Refurb - £18,000
   **b.** PCC Cleaning and rates - £2,000 (to allow for price increases)
9. **Non Domestic Rates** – update – Bucks Council to be contacted regarding request for rate reduction.
10. **PAT testing –** completed by 15th July 2026
11. **New Cleaning Equipment** Parish Warden purchased Broom (soft), Dustpan and brush, mop and bucket & two signs displaying "Caution"
12. **Decorating –** work to be started by Stuart Graham w/c 26th October 2026.
13. **Gutters & Roof** – these were cleaned by Roof Moss cleaners (now G&A Property Services) on 29th July 2026
14. **PCC Risk Assessment –** review.
15. **Sundry Items –** to discuss at meeting.
16. **Date of Next Meeting –** to be confirmed.

**J Hennessy Clerk to the Council** **17.09.26**
**Email: clerk@greatmissendenpc.co.uk**